1. **Getting Started:**
Copy the following URL to your browser and press the “Enter” key:

https://365enroll.lacounty.gov - NOTE: *link must be COPIED AND PASTED into a web browser*

2. Click on “Set or Rest your Password” Link.

3. In the following screen enter your:
   a. **Username**, Enter your c123456
   b. **Last 4 of SSN**, Enter the last four digits of your social security number, e.g. 1234
   c. **2 digit day of Birth**, Enter the day you were born. For example, if your birth date is 11/05/1977 the value you would enter in the field 05.
   d. **Home zip code**: Enter the zip code used when you filled out the application to obtain a C number
   e. **Enter the verification code** on the screen then click on next.
4. In the following screen enter a new password, confirm the password and click next.

5. Click on finish

6. You have set your password. This password will be used to access Sage.