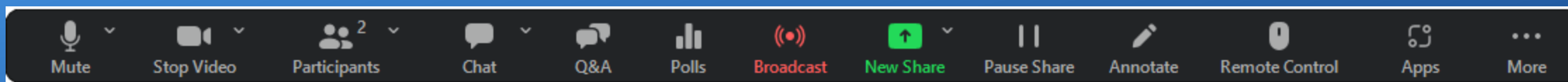



Preparing the Specialty SUD System in Los Angeles County for Payment Reform

June 27, 2023



Chat Feature	Q&A Feature
Comments and Feedback, Does Not Require a Direct Answer	Questions That Require a Written Response From SAPC
	 Raise Hand During Discussion with CIBHS

Division of Substance Abuse Prevention and Control
Los Angeles County Department of Public Health



Preparing the Specialty SUD System in Los Angeles County for Payment Reform

June 27, 2023

Division of Substance Abuse Prevention and Control
Los Angeles County Department of Public Health



Overview of SAPC's Payment Reform Approach & Updates

Michelle Gibson



FY23-24 Rates and Standards Matrix

FY-23-24 Rates & Standards Matrix released June 21, 2023

- Updated: Residential ASAM 3.3
 - Tier 1 - \$374.91
 - Tier 2 - \$380.48
 - Tier 3 - \$385.48

- <http://publichealth.lacounty.gov/sapc/providers/manuals-bulletins-and-forms.htm#bulletins>

Manuals & Guides | **Bulletins** | Clinical | Beneficiary | Contracts & Compliance | Finance | CRLA

Contract Bulletins Open All

Bulletins 2023

Subject	Date
23-07 Fiscal Year 2023-2024 Rates and Payment Policy Updates <i>(New - June 2023)</i>	06/22/23
– SAPC FY 23-24 Capacity Building Package <i>(New - June 2023)</i>	06/22/23
– SAPC FY 23-24 Incentives Package <i>(New - June 2023)</i>	06/22/23
– Invoice 1 SAPC FY 23-24 Capacity Building_Start-Up Funds Attestation <i>(New - June 2023)</i>	06/22/23
– Invoice 2 SAPC FY 23-24 Capacity Building Deliverable-Based Efforts <i>(New - June 2023)</i>	06/22/23
– Invoice 3 SAPC FY 23-24 Incentives Verification <i>(New - June 2023)</i>	06/22/23
– Rates Standards Matrix FY 23-24 <i>(New - June 2023)</i>	06/22/23
23-06 Recovery Incentives Program Pilot: Contingency Management Benefit <i>(New - May 2023)</i>	05/26/23
– Contingency Management Invoice <i>(New - May 2023)</i>	05/26/23
23-05 Provider Staffing Guidelines <i>(New - May 2023)</i>	05/04/23
– Provider Staffing Guidelines Grid <i>(New - May 2023)</i>	05/04/23
23-04 Certified Peer Support Specialist Program <i>(New - May 2023)</i>	05/01/23
23-03 COVID-19 Vaccination Requirements and Responsibilities	04/06/23
– COVID-19 Vaccination Certification of Compliance Form	04/06/23
23-02 Information System Requirements	03/23/23
23-01 30-Day Pending Medi-Cal Enrollment	01/30/23
– BenefitsCal Frequently Asked Questions	01/30/23

Bulletins 2022

Payment Reform: Day 1

**June 27, 2023 (TODAY) is final
Preparing Payment Reform
meeting.**

- Meeting content is available at SAPC Website
- <http://publichealth.lacounty.gov/sapc/providers/treatment-provider-meetings.htm>

The screenshot shows the SAPC website interface. At the top, there is a navigation bar with 'Program Home', 'FAQ', 'Comment', and 'Contact'. Below this is a secondary navigation bar with 'SAPC', 'About', 'Prevention', 'Treatment', 'Recovery', 'Harm Reduction', and 'Providers'. A search bar and social media icons are also present. The main content area is titled 'Treatment Provider Meetings' and includes a breadcrumb trail: 'SAPC Home / Network Providers / Treatment Provider Meetings'. Below this, there is a section for 'All Treatment Provider Meetings' with a table listing fiscal years: 'Fiscal Year 22-23', 'Fiscal Year 21-22', and 'Fiscal Year 20-21'. Each row has a plus sign icon and an 'Open All' link. Below this is a section for 'CalAIM Prep' with a table listing dates: 'May 30, 2023', 'April 26, 2023', 'March 29, 2023', and 'February 22, 2023'. Each row has a plus sign icon and an 'Open All' link. A large red arrow points to the 'CalAIM Prep' section.

Payment Reform: Day 1

Moving from Preparation to Implementation

- SAPC All Treatment Provider Meetings
- Sage Trainings (<http://publichealth.lacounty.gov/sapc/providers/sage/>)

The screenshot shows the SAPC website interface. At the top, there is a navigation bar with 'Program Home', 'FAQ', 'Comment', and 'Contact'. Below this is a secondary navigation bar with 'SAPC', 'About', 'Prevention', 'Treatment', 'Recovery', 'Harm Reduction', and 'Providers'. The main content area is titled 'Treatment Provider Meetings' and includes a breadcrumb trail: 'SAPC Home / Network Providers / Treatment Provider Meetings'. A red arrow points to the 'All Treatment Provider Meetings' link. Below this link is a table with three rows: 'Fiscal Year 22-23', 'Fiscal Year 21-22', and 'Fiscal Year 20-21', each with a plus sign icon. Further down, there is a section for 'CalAIM Prep' with a table listing dates: 'May 30, 2023', 'April 26, 2023', 'March 29, 2023', and 'February 22, 2023', each with a plus sign icon.

The screenshot shows the SAPC website interface. At the top, there is a navigation bar with 'SAPC', 'About', 'Prevention', 'Treatment', 'Recovery', 'Harm Reduction', and 'Providers'. Below this is a secondary navigation bar with 'Sage Quick Menu' and 'Sage'. The 'Sage Quick Menu' includes links for 'Sage Home', 'Sage User Enrollment', 'Sage Provider Communications', and 'Sage Trainings - Finance'. The 'Sage' section features a large graphic with the text 'sage Substance Use Disorder Information System'. Below the graphic is a paragraph of text: 'Sage is Los Angeles County's Substance Use Disorder (SUD) Information System that moves the special treatment system from primarily paper-based to an electronic health record (EHR). Sage includes functions such as assessment tools, clinical documentation, data collection, and claims. All SUD treatment providers contracted with Los Angeles County either use Sage as their primary EHR (primary users) or use their own EHR to interface with Sage (secondary users). This website provides helpful information about the use of Sage. Additional questions may be directed to Sage@ph.lacounty.gov.' At the bottom, there are two sections: 'Sage Provider Communications' with a 'Click here' button, and 'Sage Trainings' with a 'Click here' button. A red arrow points to the 'Sage Trainings' link.



Purpose of Capacity Building Efforts in Workforce Development

- **Reduce Turnover and associated Recruitment and Onboarding:**
 - SUD Interns are viable candidates for full-time roles as counselors at your agency.
- **Additional Funding to Support Your Workforce:**
 - All SUD student interns are registered and can provide billable DMC/SUD services once trained.
 - Receive increased outpatient rates when counselors become certified
 - Be eligible for the additional workforce incentive payment when 40% or more of your counselor workforce is certified.

Invest in Your Workforce Including Registered Interns with Paid Internships.

**If claims are submitted for interns, they should not be unpaid interns.*



Capacity Building and Incentives

Daniel Deniz



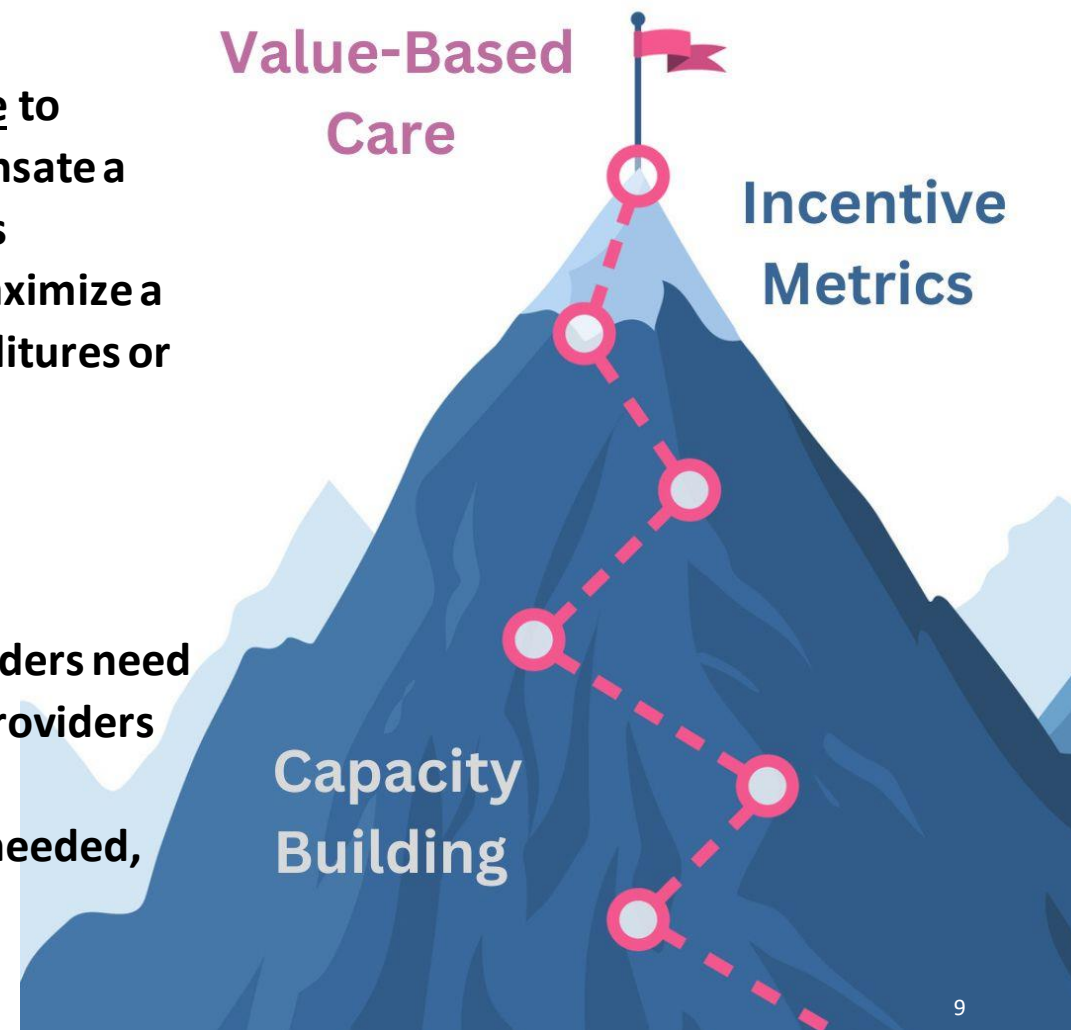
Financial Investments to Prepare for Value-Based Care

What is capacity building?

Funds that DPH-SAPC pays a treatment provider either in advance to ensure start-up funds to do something or after the fact to compensate a treatment provider for completing something. Capacity building is designed to help prepare providers to meet select metrics and maximize a supplemental incentive payment. Providers need to verify expenditures or submit a deliverable for full payment.

What are incentives?

Funds that DPH-SAPC pays a treatment provider after achieving a performance metric associated with the incentive payment. Providers need to verify completion and submit relevant data for full payment. Providers keep all funds if the metric is met and do not submit expenditure verification. The funds can be used to reinvest in the program as needed, including to support activities associated with the metric.





Getting Started!

- Review Capacity Building & Incentive (CBI) Materials ([SAPC IN 23-07, attachments](#) and CIBHS Decision Making Tool)
- Decide which Capacity Building & Incentives you will be participating in.
- Complete/sign Invoice #1-SAPC FY 23-24 Capacity Building Start Up Funds Attestation
- Send to SAPC-CBI@ph.lacounty.gov by July 15, 2023.

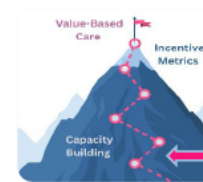
Attend next Provider Meeting on July 11, 2023 in person at the Almansor Court (Alhambra) from 1-3pm for assistance.

Start-Up Funds for Capacity Building

- **What are these start-up funds?**
 - Funding that will be provided upon submission and approval of the invoice for capacity building projects that the provider commits to complete BEFORE completion of the deliverable.
- **What capacity building efforts are eligible for start-up funds?**
 - Workforce Development: 1C-1, 1D-1
 - Access to Care – Reaching the 95% (R95): 2A-1, 2A-2, 2A-3, 2B-1, 2C-1, 2E-1, 2E-2, 2E-3, 2F-1
 - Fiscal and Operational Efficiency: 3A-1, 3B-1
- **What is our agency committing to if we submit an invoice for start-up funds?**
 - Agree to complete and submit the deliverable(s) / verification by the due date.
 - Return start-up funds associated with incomplete deliverable(s).
- **When can our agency submit the start-up funds (attestation) invoice?**
 - Once the Rates Information Notice has been posted, agencies can submit anytime, and payment will be made within 30-days of submission but not before July 1, 2023.
 - Agencies can resubmit the invoice if new efforts are added provided the due date can still be met and has not passed.

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION

- Final invoices were mailed out with FY23-24 Rates & Standards Matrix.
- Available at SAPC website.
- Focus on “Up Front” categories and activities.



Substance Abuse Prevention and Control (SAPC) Fiscal Year (FY) 2023-2024 Capacity Building Package

INVOICE 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION

The Los Angeles County Department of Public Health’s Division of Substance Abuse Prevention and Control (DPH-SAPC) is funding capacity building efforts to support providers as they take the necessary organizational actions in response to the expected changes under the California Advancing and Innovating Medi-Cal (CalAIM) Initiative and the movement towards value-based care under payment reform, as well as increased training requirements for substance use disorder (SUD) counselors in 2025 with AB 2473. DPH-SAPC is embarking on another round of optional capacity building efforts to support its provider network with development in the 3 areas below.

Instructions

This invoice is used when agencies claim start-up funds for eligible capacity building efforts; AND also indicates intent to participate in deliverable-based capacity building efforts (which can be updated at a later date by producing the deliverable). Efforts eligible for start-up funds include:

- **Workforce Development:** 1C-1, 1D-1
- **Access to Care – Reaching the 95%:** 2A-1, 2A-2, 2A-3, 2B-1, 2C-1, 2E-1, 2E-2, 2E-3, 2F-1
- **Fiscal and Operational Efficiency:** 3A-1, 3B-1

The following information needs to be included:

START-UP FUNDS TABLES

1. **Units:** Enter the number of units you are seeking for reimbursements and are expected to be completed. Units may not exceed the amount identified under the “Max Units” for your assigned Rates Tier.
2. **Requested Amount/Tier:** Enter the total cost per your assigned Rates Tier for the total number of units. Contact SAPC’s Finance Services Branch at the email below for questions.
3. **Attestation:** If your agency intends to participate in an effort, review the attestation summary (see SAPC FY 23-24 Capacity Building document for full details) and requirements.
4. **Sign:** Insert e-signature confirming the requested and eligible amount and to affirm agreement with the attestation language and above referenced document.

DELIVERABLE EFFORT TABLES

5. **Intent for Other Efforts:** Indicate if your agency intends to participate in other listed capacity building efforts that are deliverable based by indicating ‘yes’, ‘no’, or ‘maybe’. This is non-binding and agencies can participate at any time prior to the due date.

Capacity Building payments will be distributed through your DMC-ODS Contract and are subject to all federal,

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



Capacity Building Category: Workforce Development

Description: DMC-ODS and CalAIM initiatives will transform the specialty SUD service system for Medi-Cal clients and continue to increase expectations for the workforce in the form of higher clinical, documentation, and outcome standards. DPH-SAPC has prioritized workforce development as a central component to advancing the SUD field and moving towards parity with physical and mental health systems.

The following Workforce Development Capacity Building efforts are eligible for **START-UP FUNDS** in **ADVANCE** of deliverable completion:

#	Description	Due Date	Max	Payment Per Unit	Enter Units	Enter Tier/Amount	Attestation to Receive Start-Up Funds	e-sign if Participating
1C – Workforce Development and Retention Plan								
1C-1	Sustainability Plan	6/30/2024	1	Tier 1 - \$20,000	1	Select Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete a viable workforce development and retention sustainability plan and submit it to SAPC by 6/30/24 to avoid recoupment.	
				Tier 2 - \$30,000				
				Tier 3 - \$40,000				
1D – Counselor Expenses and Certification								
1D-1	Tuition/Paid Time Off	3/31/2024	N/A	Tier 1 - \$2,500pp	Enter # Staff	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to verify use of these funds for tuition, supplies, and time-off costs for registered counselors on the attached form to become certified, confirm they were employed with us by 4/1/23 and deliver direct services via Sage-EHR.	
				Tier 2 - \$2,500pp				
				Tier 3 - \$2,500pp				

* SAPC will release funds at the following scheduled payment date and provided a contract augmentation is not required and subject verification that the registered counselor names provided are eligible to participate.

- Develop a plan that outlines how you will develop and retain staff.
 - Training & Development
 - Salary & Enhanced Compensation
 - Employee Benefits
 - Retention Benefits: Time-Off, Number of Holidays, etc.
- Multi-year
- Address sustainability
- Template/Minimum Requirements will be provided

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



Capacity Building Category: Workforce Development

Description: DMC-ODS and CalAIM initiatives will transform the specialty SUD service system for Medi-Cal clients and continue to increase expectations for the workforce in the form of higher clinical, documentation, and outcome standards. DPH-SAPC has prioritized workforce development as a central component to advancing the SUD field and moving towards parity with physical and mental health systems.

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#	Description	Due Date	Max Units	Payment Per Unit	Enter Units	Enter Tier/Amount	Attestation to Receive Start-Up Funds*	e-sign if Participating
1C – Workforce Development and Retention Plan								
1C-1	Sustainability Plan	6/30/2024	1	Tier 1 - \$20,000	1	Select Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete a viable workforce development and retention sustainability plan and submit it to SAPC by 6/30/24 to avoid recoupment.	
				Tier 2 - \$30,000				
				Tier 3 - \$40,000				
1D – Counselor Expedited Training and Certification								
1D-1	Tuition/Paid Time Off	3/31/2024	N/A	Tier 1 - \$2,500pp	Enter # Staff	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to verify use of these funds for tuition, supplies, and time-off costs for registered counselors on the attached form to become certified, confirm they were employed with us by 4/1/23 and deliver direct services via Sage-EHR.	
				Tier 2 - \$2,500pp				
				Tier 3 - \$2,500pp				

* SAPC will release funds at the time of the stated payment date and provided a contract augmentation is not required and subject verification that the registered counselors provided are eligible to participate.

- Funds needed coursework for Registered Counselors to become Certified.
 - Covers tuition & books
 - Time-off
- \$2500 per staff (regardless of Tier)
- Only for registered counselors CREDENTIALLED by SAPC (working under a SAPC DMC Treatment Contract)
- Employees must have been employed BEFORE April 1, 2023
- Funds are not for organizational costs

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



The following Reaching the 95% (R95) Capacity Building efforts are eligible for **START-UP FUNDS** in **ADVANCE** of deliverable completion:

#	Description	Due Date	Max Units	Payment Per Unit	Enter Units	Enter Tier/Amount	Attestation to Receive Start-Up Funds*	e-sign if Participating
2A – Preparation and Planning for Outreach and Engagement								
2A-1	New Partner Entity Meetings	12/31/23	10	Tier 1 - \$1,000	Enter # Meetings	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to meet with the number of new partners entered here to reach/serve the R95 and will submit to SAPC by 12/31/23 to avoid recoupment.	
			15	Tier 2 - \$1,000				
			20	Tier 3 - \$1,000				
2A-2	New Partnership Plan	12/31/23	1	Tier 1 - \$3,000 Tier 2 - \$4,500 Tier 3 - \$6,000	1	Select Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the partnership plan and will submit to SAPC by 12/31/23 to avoid recoupment.	
2A-3	New Executed MOU (different 2B-1, 2B-F)	12/31/23	3	Tier 1 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of new executed R95 MOUs entered here for health/service agency referrals and submit to SAPC by 12/31/23 to avoid recoupment.	
			4	Tier 2 - \$5,000				
			5	Tier 3 - \$5,000				

- Schedule and meet with potential community partners
 - GOAL: Engage individuals who need services, but may not want treatment requiring abstinence
 - Identify new referral systems
 - Establish relationships and share data with providers that serve focus populations
 - Expand services
- \$1K per meeting, but number of reimbursable meeting is based on provider's tier.
- Meetings must be conducted by December 31, 2023.

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



The following Reaching the 95% (R95) Capacity Building efforts are eligible for **START-UP FUNDS** in **ADVANCE** of deliverable completion:

#	Description	Due Date	Max Units	Payment Per Unit	Enter Units	Enter Tier/Amount	Attestation to Receive Start-Up Funds*	e-sign if Participating
2A – Preparation and Planning for Outreach and Engagement								
2A-1	New Partner Entity Meetings	12/31/23	10	Tier 1 - \$1,000	Enter # Meetings	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to meet with the number of new partners entered here to reach/serve the R95 and will submit to SAPC by 12/31/23 to avoid recoupment.	
			15	Tier 2 - \$1,000				
			20	Tier 3 - \$1,000				
2A-2	New Partnership	12/31/23	1	Tier 1 - \$3,000 Tier 2 - \$4,500 Tier 3 - \$6,000	1	Select Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the partnership plan and will submit to SAPC by 12/31/23 to avoid recoupment.	
2A-3	New Executed MOU (different 2B-1, 2B-F)	12/31/23	3	Tier 1 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of new executed R95 MOUs entered here for health/service agency referrals and submit to SAPC by 12/31/23 to avoid recoupment.	
			4	Tier 2 - \$5,000				
			5	Tier 3 - \$5,000				

- Develop and implement a plan to establish new partnerships
 - Who also serves your focus population?
 - How do you continuously identify and outreach to new partners?
 - How to do engage new partners?
 - How do you negotiate and enter into new agreements?
- Deadline: December 31, 2023

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



The following Reaching the 95% (R95) Capacity Building efforts are eligible for **START-UP FUNDS** in **ADVANCE** of deliverable completion:

#	Description	Due Date	Max Units	Payment Per Unit	Enter Units	Enter Tier/Amount	Attestation to Receive Start-Up Funds*	e-sign if Participating
2A – Preparation and Planning for Outreach and Engagement								
2A-1	New Partner Entity Meetings	12/31/23	10	Tier 1 - \$1,000	Enter # Meetings	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to meet with the number of new partners entered here to reach/serve the R95 and will submit to SAPC by 12/31/23 to avoid recoupment.	
			15	Tier 2 - \$1,000				
			20	Tier 3 - \$1,000				
2A-2	New Partnership Plan	12/31/23	1	Tier 1 - \$3,000	1	Select Tier/Amount ▾	By signing, and as a condition of receiving start-up funds, I attest to complete the partnership plan and will submit to SAPC by 12/31/23 to avoid recoupment.	
				Tier 2 - \$4,500				
				Tier 3 - \$6,000				
2A-3	New Executed MOU (different from 2B-F)	12/31/23	3	Tier 1 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of new executed R95 MOUs entered here for health/service agency referrals and submit to SAPC by 12/31/23 to avoid recoupment.	
			4	Tier 2 - \$5,000				
			5	Tier 3 - \$5,000				

- Enter into formal agreements (Memorandums of Understanding - MOU) with new partners.
 - Must be NEW agreements/partners.
 - Describe bidirectional referrals.
 - Ensuring ongoing referrals = increased revenue.
- \$5K per MOU, but number of reimbursable agreements is based on provider's tier.
- Meetings must be conducted by December 31, 2023.

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



2B – Field-Based Services (FBS) for Outreach and Engagement							
2B-1	New Executed MOU (different 2A-3, 2F-1)	12/31/23	3	Tier 1 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of new executed FBS MOUs entered here to reach/serve the R95 and will submit to SAPC by 12/31/23 to avoid recoupment.
			4	Tier 2 - \$5,000			
			5	Tier 3 - \$5,000			
2C – 30- and 60-Day Engagement Period for Outreach and Engagement							
2C-1	Engagement Policy	12/31/23	1	Tier 1 - \$5,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the engagement plan and staff notification/training and will submit to SAPC by 12/31/23 to avoid recoupment.
				Tier 2 - \$7,500			
				Tier 3 - \$10,000			

- GOAL: Engage individuals who need services but may not want treatment requiring abstinence.
- Enter into a formal agreement (Memorandums of Understanding - MOU) and establish a new Field Based Site.
 - Must be NEW site.
 - Describe bidirectional referrals.
 - Ensuring ongoing referrals = increased revenue.
- \$5K per MOU, but number of reimbursable sites is based on provider's tier.
- Meetings must be conducted by December 31, 2023.
- See SAPC Bulletin 19-06
 - <http://publichealth.lacounty.gov/sapc/providers/manuals-bulletins-and-forms.htm#bulletins>

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



2B – Field-Based Services (FBS) for Outreach and Engagement							
2B-1	New Executed MOU (different 2A-3, 2F-1)	12/31/23	3	Tier 1 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of new executed FBS MOUs entered here to reach/serve the R95 and will submit to SAPC by 12/31/23 to avoid recoupment.
			4	Tier 2 - \$5,000			
			5	Tier 3 - \$5,000			
2C – 30- and 60-Day Engagement Period for Outreach and Engagement							
2C-1	Engagement Policy	12/31/23	1	Tier 1 - \$5,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the engagement plan and staff notification/training and will submit to SAPC by 12/31/23 to avoid recoupment.
				Tier 2 - \$7,500			
				Tier 3 - \$10,000			

- GOAL: Engage individuals who need services but may not want treatment requiring abstinence.
- Develop and implement an Engagement Policy
 - Ensure admissions policy fully leverages new State’s policy on 30-day for adults (21+) and 60-day for youth (12-20) timeline for establishing medical necessity and completion of ASAM criteria.
 - Ensure staff have skills to successfully engage individuals who may need treatment services but are not able to fully commit to abstinence-based programs.
 - Include structure/guidance to allow staff to outreach and perform limited services outside of the clinic and in the community.
- Policy must be completed by December 31, 2023.

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



2E – Service Design for Lower Barrier Care							
2E-1	Service Design	6/30/24	1	Tier 1 - \$1,000 Tier 2 - \$1,500 Tier 3 - \$2,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the service design and will submit to SAPC by 6/30/24 to avoid recoupment.
2E-2	Customer Walk-Through	6/30/24	# sites	Tier 1 - \$200 Tier 2 - \$200 Tier 3 - \$200	Enter # Sites	Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of site assessments entered here to reach/serve the R95 and will submit to SAPC by 6/30/24 to avoid recoupment.
2E-3	Improvement & Investment Plan	6/30/24	1	Tier 1 - \$5,000 Tier 2 - \$7,500 Tier 3 - \$10,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the improvement plan and will submit to SAPC by 6/30/24 to avoid recoupment.
2F – Bidirectional Referrals for Lower Barrier Care							
2F-1	New Executed MOU (different 2A-3, 2B-1)	12/31/23	3 4 5	Tier 1 - \$5,000 Tier 2 - \$5,000 Tier 3 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of executed MOUs entered here with harm reduction sites and will submit to SAPC by 12/31/23 to avoid recoupment.

* SAPC will release funds at following scheduled payment date provided a contract augmentation is not required and subject verification that the registered counselor names provided are eligible to participate.

- GOAL: Engage individuals who need services but may not want treatment requiring abstinence.
- Make changes to your program services to include focus population.
 - Integrate services for focus populations
 - Ensure staff and patients are aware of expectations
 - Support positive patient experience(s)
- Policy must be completed by June 30, 2024

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



2E – Service Design for Lower Barrier Care							
2E-1	Service Design	6/30/24	1	Tier 1 - \$1,000 Tier 2 - \$1,500 Tier 3 - \$2,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the service design and will submit to SAPC by 6/30/24 to avoid recoupment.
2E-2	Customer Walk-Through	6/30/24	# sites	Tier 1 - \$200 Tier 2 - \$200 Tier 3 - \$200	Enter # Sites	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of site assessments entered here to reach/serve the R95 and will submit to SAPC by 6/30/24 to avoid recoupment.
2E-3	Improvement & Investment Plan	6/30/24	1	Tier 1 - \$5,000 Tier 2 - \$7,500 Tier 3 - \$10,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the improvement plan and will submit to SAPC by 6/30/24 to avoid recoupment.
2F – Bidirectional Referrals for Lower Barrier Care							
2F-1	New Executed MOU (different 2A-3, 2B-1)	12/31/23	3 4 5	Tier 1 - \$5,000 Tier 2 - \$5,000 Tier 3 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of executed MOUs entered here with harm reduction sites and will submit to SAPC by 12/31/23 to avoid recoupment.

* SAPC will release funds at following scheduled payment date provided a contract augmentation is not required and subject verification that the registered counselor names provided are eligible to participate.

- GOAL: Engage individuals who need services but may not want treatment requiring abstinence.
- Conduct walk-through of your admissions process to asses/enhance patient experience(s)
 - Learn what potential patients experience when entering your facility.
 - Focus on physical space and what messaging is present
 - Identify and implement improvements
- Policy must be completed by June 30, 2024

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



2E – Service Design for Lower Barrier Care							
2E-1	Service Design	6/30/24	1	Tier 1 - \$1,000 Tier 2 - \$1,500 Tier 3 - \$2,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the service design and will submit to SAPC by 6/30/24 to avoid recoupment.
2E-2	Customer Walk-Through	6/30/24	# sites	Tier 1 - \$200 Tier 2 - \$200 Tier 3 - \$200	Enter # Sites	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of site assessments entered here to reach/serve the R95 and will submit to SAPC by 6/30/24 to avoid recoupment.
2E-3	Improvement & Investment Plan	6/30/24	1	Tier 1 - \$5,000 Tier 2 - \$7,500 Tier 3 - \$10,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the improvement plan and will submit to SAPC by 6/30/24 to avoid recoupment.
2F – Bidirectional Referrals for Lower Barrier Care							
2F-1	New Executed MOU (different 2A-3, 2B-1)	12/31/23	3 4 5	Tier 1 - \$5,000 Tier 2 - \$5,000 Tier 3 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of executed MOUs entered here with harm reduction sites and will submit to SAPC by 12/31/23 to avoid recoupment.

* SAPC will release funds at following scheduled payment date provided a contract augmentation is not required and subject verification that the registered counselor names provided are eligible to participate.

- GOAL: Engage individuals who need services but may not want treatment requiring abstinence.
- Develop and Implement a plan to ensure ongoing process improvement and investment plan to reach focus populations
 - Ensure ongoing reviews, monitoring, and evaluation of relevant policies and procedures.
 - Review patient forms are culturally and linguistically appropriate.
 - Conduct ongoing trainings with staff to support buy-in and mandate adherence.
- Policy must be completed by June 30, 2024

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



2E – Service Design for Lower Barrier Care							
2E-1	Service Design	6/30/24	1	Tier 1 - \$1,000 Tier 2 - \$1,500 Tier 3 - \$2,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the service design and will submit to SAPC by 6/30/24 to avoid recoupment.
2E-2	Customer Walk-Through	6/30/24	# sites	Tier 1 - \$200 Tier 2 - \$200 Tier 3 - \$200	Enter # Sites	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of site assessments entered here to reach/serve the R95 and will submit to SAPC by 6/30/24 to avoid recoupment.
2E-3	Improvement & Investment Plan	6/30/24	1	Tier 1 - \$5,000 Tier 2 - \$7,500 Tier 3 - \$10,000	1	Enter Tier/Amount	By signing, and as a condition of receiving start-up funds, I attest to complete the improvement plan and will submit to SAPC by 6/30/24 to avoid recoupment.
2F – Bidirectional Referrals for Lower Barrier Care							
2F-1	New Executed MOU (different 2A-3, 2B-1)	12/31/23	3 4 5	Tier 1 - \$5,000 Tier 2 - \$5,000 Tier 3 - \$5,000	Enter # MOUs	Calculate and Enter Amount	By signing, and as a condition of receiving start-up funds, I attest to provide the number of executed MOUs entered here with harm reduction sites and will submit to SAPC by 12/31/23 to avoid recoupment.

* SAPC will release funds at following scheduled payment dates provided that all required documentation is not required and subject to verification that all registered counselor names provided are eligible to participate.

- GOAL: Engage individuals who need services but may not want treatment requiring abstinence.
- Establish formal agreements (Memorandums of Understanding - MOU) with harm reduction agencies to promote referrals.
 - Increase admissions with focus population
 - Implement treatment without abstinence goals
 - Create welcoming and supportive environment
- \$5K per MOU, but number of MOUs varies by tier
- MOUs must be executed by December 31, 2023

Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



The following Fiscal & Operational Efficiency Capacity Building efforts are eligible for **START-UP FUNDS** in **ADVANCE** of deliverable completion:

#	Description	Due Date	Max Units	Payment Per Unit	Enter Units	Enter Tier/Amount	Attestation to Receive Start-Up Funds*	e-sign if Participating
3A – Accounting Infrastructure, Systems and Capacity								
3A-1	Accounting Systems and Capacity	12/31/23	1	Tier 1 - \$10,000	1	Select Tier/Amount ▼	By signing, and as a condition of receiving start-up funds, I attest to invest in accounting system(s) and will submit verification to SAPC by 12/23/23 to avoid recoupment.	
				Tier 2 - \$15,000				
				Tier 3 - \$20,000				
3B – Expenditures and Revenue Accounting and Enhancing Financial Health								
3B-1	Financial Health Training	6/30/24	1	Tier 1 - \$10,000	1	Select Tier/Amount ▼	By signing, and as a condition of receiving start-up funds, I attest at least one leadership staff will attend and participate in the training/TA and will submit attendance verification to SAPC by 6/30/24 to avoid recoupment.	
				Tier 2 - \$15,000				
				Tier 3 - \$20,000				
* SAPC will release at following scheduled payment date provided a contract augmentation is not required and subject verification that the registered counselor names provided are eligible to participate.								

- Increase accounting infrastructure to allow better tracking of revenue and expenditures.
 - Upgrade accounting software(s)
 - Send staff to accounting classes and/or management courses
 - Purchase, upgrade computers, and/or other related equipment
 - Establish process/systems to project minimum services/revenue.
- Increased rates and elimination of cost reconciliation will require providers to better track revenue and expenditures
- Deadline: December 31, 2023.

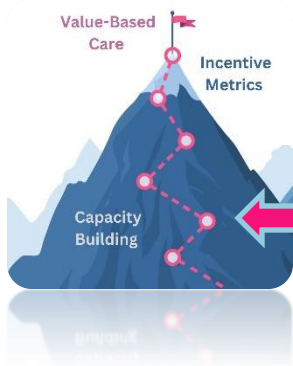
Invoice 1: CAPACITY BUILDING START-UP FUNDS ATTESTATION



The following Fiscal & Operational Efficiency Capacity Building efforts are eligible for **START-UP FUNDS** in **ADVANCE** of deliverable completion:

#	Description	Due Date	Max Units	Payment Per Unit	Enter Units	Enter Tier/Amount	Attestation to Receive Start-Up Funds*	e-sign if Participating
3A – Accounting Infrastructure: Systems and Capacity								
3A-1	Accounting Systems and Capacity	12/31/23	1	Tier 1 - \$10,000	1	Select Tier/Amount ▼	By signing, and as a condition of receiving start-up funds, I attest to invest in accounting system(s) and will submit verification to SAPC by 12/23/23 to avoid recoupment.	
				Tier 2 - \$15,000				
				Tier 3 - \$20,000				
3B – Expenditures and Revenue: Accounting and Enhancing Financial Health								
3B-1	Financial Health Training	6/30/24	1	Tier 1 - \$10,000	1	Select Tier/Amount ▼	By signing, and as a condition of receiving start-up funds, I attest at least one leadership staff will attend and participate in the training/TA and will submit attendance verification to SAPC by 6/30/24 to avoid recoupment.	
				Tier 2 - \$15,000				
				Tier 3 - \$20,000				
* SAPC will release at following scheduled payment date provided a complete signed attestation form is received and all registered counselor names provided are eligible to participate.								

- Participate in SAPC identified training(s)
 - Encourage more than one (1) staff to attend.
 - Identify staff who will serve as lead for these efforts.
 - Increase leadership/decision-making role.
 - Ensure fiscal oversight of participants.
- SAPC will provide additional information



***Fiscal Year (FY) 2023-2024
Capacity Building Package***

Tier 1 - \$179,000, Tier 2 - \$261,000, Tier 3 - \$343,000
**in funds, that each agency based on assigned Tier can
 opt-in to use to support staff and other costs to
 advance these efforts! Up to \$5,000 to support each
 of your registered counselors get certified!**
Total Available - \$23,430,500

Counselor Workforce – Tier 1		Reaching the 95% - Tier 1		Fiscal Operations – Tier 1	
Agency Survey	\$10,000	Planning	\$28,000	Accounting System	\$10,000
Staff Survey	\$5,000	Field Based Services	\$20,000	Revenue/Expenditure	\$20,000
Sustainability Plan	\$20,000	30-60 Day Policy	\$10,000	Training & Tool	
Tuition/Paid Time	\$2,500 pp	Admit/DC Policies	\$30,000		
Certification	\$2,500 pp	Low Barrier Care	\$6,000+		
		Harm Red. Referrals	\$20,000		
Total	\$35,000+pp	Total	\$114,000+	Total	\$30,000



Counselor Workforce – Tier 2		Reaching the 95% - Tier 2		Fiscal Operations – Tier 2	
Agency Survey	\$15,000	Planning	\$39,500	Accounting System	\$15,000
Staff Survey	\$7,500	Field Based Services	\$27,500	Revenue/Expenditure	\$30,000
Sustainability Plan	\$30,000	30-60 Day Policy	\$15,000	Training & Tool	
Tuition/Paid Time	\$2,500 pp	Admit/DC Policies	\$45,000		
Certification	\$2,500 pp	Low Barrier Care	\$9,000+		
		Harm Red. Referrals	\$27,500		
Total	\$52,500+pp	Total	\$163,500+	Total	\$45,000

Counselor Workforce – Tier 3		Reaching the 95% - Tier 3		Fiscal Operations – Tier 3	
Agency Survey	\$20,000	Planning	\$51,000	Accounting System	\$20,000
Staff Survey	\$10,00	Field Based Services	\$35,000	Revenue/Expenditure	\$40,000
Sustainability Plan	\$40,000	30-60 Day Policy	\$20,000	Training & Tool	
Tuition/Paid Time	\$2,500 pp	Admit/DC Policies	\$60,000		
Certification	\$2,500 pp	Low Barrier Care	\$12,000+		
		Harm Red. Referrals	\$35,000		
Total	\$70,000+pp	Total	\$213,000+	Total	\$60,000



Bridging Care and Communities to Improve Patient Outcomes



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CAPACITY BUILDING initiative
CIBHS Dedicated Team
“Your Success is Our Success”



Capacity building decision making tool

What is this tool and its objective:

The Tool provides all the information you need to decide if your agency will pursue certain capacity building and incentive funding opportunities which includes :

- capacity building/incentive categories,
- timeline,
- what is required to receive the funds,
- a description of the training and TA provided,
- allows you to easily calculate how much funding your agency can receive based on your tier.

How to use the tool:

This tool is used to select the capacity building and incentive initiatives for your agency. Each sheet provides detailed information to help you make informed decisions on which categories to pursue.

Who should use this tool:

Senior Leadership: CEO, COO, CFO, Business Development, Quality Improvement, Clinical Supervisor, Business Operations, Board Members, all staff responsible for strategic planning should provide input!

Instructions for the Capacity Building Decision Tool

What is this tool and its objective:

The Capacity Building Decision Making Tool provides all the information you need to decide if your agency will pursue certain capacity building and incentive funding opportunities. The tool includes the following: capacity building/incentive categories, timeline, what is required to receive the funds, a description of the training and TA provided, and a fillable form that allows you to easily calculate how much funding your agency can receive based on your tier.

How to use the tool:

This tool is used to select the capacity building and incentive initiatives for your agency. Each sheet provides detailed information to help you make informed decisions on which categories to pursue.

Who should use this tool:

Senior Leadership: CEO, COO, CFO, Business Development, Quality Improvement, Clinical Supervisor, Business Operations, Board Members, all staff responsible for strategic planning should provide input!

Components of the workbook:

This Excel workbook has the following eight sheets.

1. Instructions, 2. Summary, 3. Workforce Development, 4. R95, 5. Fiscal and Operational Efficiency, 6. Optimizing Care Coordination, 7. MAT, 8. Enhancing Data Reporting

Each sheet is broken down into the following areas:

1. Overarching quality metric
2. Capacity building: advance /start-up funds
3. Capacity building: deliverable-based funds
4. Incentives: deliverable based funds

Please note - Not all the sheets have four sections; Optimizing Care coordination and Enhancing Data Reporting only have two sections.

Filling Out the Tool - to effectively utilize the capacity building decision-making tool, providers should follow these steps:

First Step:

Summary Page: Select your tier (Column E1) to ensure the calculations throughout the document are accurate.

1. Click on the Summary Page. The only action you need to take on the summary page is to select the Tier for your organization located in the drop-down box in Row 1, Column E. Once you fill out all the sheets the summary table will populate.
2. Navigate/review each sheet, where you will find columns with detailed information to assist you in choosing the desired initiatives you and your team will complete. Indicate which activities your agency will participate in by updating the number of units in Column H.
3. Once you have reviewed all the sheets and selected the activities your agency will participate in, go back to the summary sheet. The summary sheet will now reflect the total dollar amount for each category chosen for your agency.

Understanding each sheet:

Column A: #	Number associated with each capacity building activity
Column B: Category	Name of capacity building or incentive metric
Column C: Description	Description of the category
Column D: Days remaining	Days remaining until the attestation invoice or deliverable is due to SACP
Column E: Attestation Due date	Attestation Due date: The date that you need to submit the attestation invoice to SACP
Column F: Deliverable Due date	The date verification of expenditures or invoice to receive payment is due
Column G: Max Units	Max units that you can claim for capacity building or deliverable-based activities
Column H: Number of Units	Number of units you attest to complete or deliver
Column I: Payment per unit	Payment per unit
Column J: Total	Total received in funds. This is calculated by multiplying the #of units you select and the payment per unit
Column K: What you have to do	In order to receive payment
Column L: Training/TA 1st Quarter	Information on training and support provided by CIBHS or SACP for the first quarter to assist providers. This is not a comprehensive list.
Column M: Target audience	Staff recommended to attend training
Column N: Provider Notes	Provider Notes as needed

Need Additional help reviewing or filling the document:

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First step – Select your tier

Select your tier: **Tier 1**

SUMMARY		# of Units	Amount
1 - WORKFORCE DEVELOPMENT			
1A. Agency-Level Survey on Workforce			
1A-1	Agency Survey <i>(*required to participate in the capacity building category)</i>	0	\$ -
1B. Staff-Level (Practitioner) Survey on Workforce			
1B-1	Staff Survey Summary	0	\$ -
1C. Workforce Development and Retention Sustainability Plan			
1C-1	Sustainability Plan	0	\$ -
1D. Expedited Counselor Training and Certification			
1D-1	Tuition/Paid Time Off	0	\$ -
1D-2	Certification Obtained	0	\$ -
INCENTIVES			
1a	40% of all SUD counselors are certified	0	\$ -
1b	Agency-wide ratio for LPHA-to-SUD counselor ratio is at least 1:15 (i.e., 1 LPHA for every 15 SUD counselors)	0	\$ -
SUBTOTAL			\$ -
2 - ACCESS TO CARE – Reaching the 95% (R95)			
2A. Preparation and Planning for Outreach and Engagement			
2A-1	New Partner Entity Meetings	0	\$ -
2A-2	New Partnership Plan	0	\$ -
2A-3	New Executed MOU	0	\$ -
2B. Field-Based Services for Outreach and Engagement			
2B-1	New Executed MOU	0	\$ -
2B-2	Verified Claims	0	\$ -
2C. 30- and 60-Day Engagement Period for Outreach and Engagement			
2C-1	Engagement Policy	0	\$ -
2C-2	*Verified Engagement Auths <i>(*required to participate in the capacity building category)</i>	0	\$ -
2D. Admission and Discharge Policies for Lower Barrier Care			
2D-1	*R95 Admission Policy <i>(*required to participate in the capacity building category)</i>	0	\$ -
2D-2	*R95 Discharge Policy <i>(*required to participate in the capacity building category)</i>	0	\$ -

1 - WORKFORCE DEVELOPMENT DECISION MAKING TOOL														
Over Arching Quality Metric														
1A-1 Agency Survey (*required to participate in the capacity building category)														
1a	Goal	The percent of certified SUD counselors is at least 40% among all SUD counselors employed within an agency on June 30th of the fiscal year.												
1b	Goal	The agency-wide ratio for LPHA-to-SUD counselor ratio is at least 1:15 (i.e., 1 LPHA for every 15 SUD counselors) on June 30th of the fiscal year.												
Capacity Building Advance / Start-up Funds														
#	Category	Description	Days Remaining	Attestation Due Date	Deliverable Due date	Max Units	# of Units	Payment per Unit	Total	What you have to do	Training/TA 1st Quarter	Target Audience	Provider notes	
*1C-1	Sustainability Plan	Develop and submit a long-term workforce development and retention sustainability plan.	371	7/15/2023	6/30/2024	1		20,000	\$ -	Complete and submit attestation invoice by 7/15/2023 Submit sustainability plan to SAPC by 6/30/24 to avoid recoupment.	Projecting Revenue and Staff Capacity Training, 90 Minute Training, held monthly from 7/23-10/23. Take the First Step to developing a true understanding of your current workforce potential and gaps. CIBHS will partner with experts in workforce development to assist you in building out your sustainability plan, covering best practices to round out your workforce strategy in the following key areas: Recruitment.	Projecting Revenue and Capacity Training: - CEO - Clinical supervisor - Business operations/program Director - Finance Director - Human Resources		
*1D-1	Tuition	Support registered SUD counselors credentialed by DPH-SAPC and employed by agencies as of April 1, 2023 to expedite the completion of certification	280	7/15/2023	3/31/2024	N/A		\$ 2,500	\$ -	Complete and submit attestation invoice by 7/15/2023 Submit verification of expenses for tuition and PTO to SAPC by 3/31/24 to avoid recoupment.	N/A			
									30,000					
Capacity Building Deliverable Based Funds														
#	Category	Description	Days Remaining	Attestation Due Date	Deliverable Due date	Max Units	# of Units	# of Dollars	Total	What you have to do	Training/TA 1st Quarter	Target Audience	Provider notes	
1A-1	Agency Survey	Survey used to assist in your agency's strategy for workforce recruitment and retention across classifications 1A-1 is required to participate in other workforce capacity building efforts.	97	7/15/2023	9/30/2023	1		10,000	\$ -	Complete and submit agency survey to SAPC by 9/30/23	Survey will be designed by SAPC. Agencies will need to fill out and return.	Leadership Teams		
1B-1	Staff Survey	Survey for direct service staff to inform decision making to strengthen workforce recruitment and retention.	189	7/15/2023	12/31/2023	1		5,000	\$ -	Submit summary response to staff-level survey - one per treatment agency.	SAPC to lead future discussions on design and implementation strategies.	Staff throughout the organization		
1D-2	Certification Obtained	Providers will be paid after staff certification verification is submitted and deemed complete.	736	7/15/2023	6/30/2025	N/A		\$ 2,500	\$ -	Verify that registered counselor(s) passed the certification exam between 7/1/23 and 6/30/25 - Credentialed direct service registered counselor employed as of April 1, 2023. Complete and submit the invoice and attach the deliverable by June 30, 2025 for payment.	CIBHS will host monthly CaAIM "pop-up sessions" for just in time training to advance provider execution of capacity Building tasks: CIBHS to develop tool and train staff responsible for tracking.			
Sub Total									\$ -					
Incentives Deliverable Based Funds														
#	Incentive Category	Description	Days Remaining	Attestation Due Date	Deliverable Due date	Max Units	# of Units	# of Dollars	Total	What you have to do	Training/TA 1st Quarter	Target Audience	Provider notes	
1A	Workforce Development	40% of all SUD counselors are certified	371	N/A	6/30/2024	1		30,000	\$ -	Achieve Agency-wide metric of 40% of all SUD counselors are certified.	Dashboard to be provided, use of tool is optional			
1B	Workforce Development	Agency-wide ratio for LPHA-to-SUD counselor ratio is at least 1:15 (i.e., 1 LPHA for every 15 SUD counselors)	371	N/A	6/30/2024	1		30,000	\$ -	Achieve Agency-wide ratio for LPHA-to-SUD counselor ratio is at least 1:15 (i.e., 1 LPHA for every 15 SUD counselors)	Dashboard to be provided, use of tool is optional			
Sub Total Grant									\$ -					

1 - WORKFORCE DEVELOPMENT DECISION MAKING TOOL

Sheet 3

Over Arching Quality Metric

1A-1 Agency Survey
 (*required to participate in the capacity building category)

- Goal: The percent of certified SUD counselors is at least 40% among all SUD counselors employed within an agency on June 30th of the fiscal year.
- Goal: The agency-wide ratio for LPHA-to-SUD counselor ratio is at least 1:15 (i.e., 1 LPHA for every 15 SUD counselors) on June 30th of the fiscal year.

Capacity Building Advance / Startup Funds

#	Category	Description	Days Remaining	Attestation Due Date	Deliverable Due date	Max Units	# of Units	Payment per Unit	Total	What you have to do	Training/TA 1st Quarter	Target Audience	Provider notes
*1C-1	Sustainability Plan	Develop and submit a long-term workforce development and retention sustainability plan.	371	7/15/2023	6/30/2024	1	1	30,000	\$ 30,000	complete and submit attestation invoice by 7/15/2023 submit sustainability plan to SAPC by 6/30/24 to avoid recoupment.	Projecting Revenue and Staff Capacity Training; 90 Minute Training, held monthly from 7/23-10/23. Take the First Step to developing a true understanding of your current workforce potential and gaps. CIBHS will partner with experts in workforce development to assist you in building out your sustainability plan, covering best practices to round out your workforce strategy in the following key areas: Recruitment.	Projecting Revenue and Capacity Training: - CEO - Clinical supervisor - Business operations/program Director - Finance Director - Human Resources	
*1D-1	Tuition	Supporting registered counselor(s) credentialed by DPH-SAPC and employed by agencies as of April 1, 2023 to expedite the completion of certification	280	7/15/2023	3/31/2024	N/A	3	\$ 2,500	\$ 7,500	complete and submit attestation invoice by 7/15/2023 submit verification of expenses for tuition and TO to SAPC by 3/31/24 to avoid recoupment.	N/A		
									\$37,500.00				

Enter # of Staff →

Capacity Building Deliverable Based Funds

#	Category	Description	Days Remaining	Attestation Due Date	Deliverable Due date	Max Units	# of Units	# of Dollars	Total	What you have to do	Training/TA 1st Quarter	Target Audience	Provider notes
1A-1	Agency Survey	Survey used to assist in your agency's strategy for workforce recruitment and retention across classifications 1A-1 is required to participate in other workforce capacity building efforts.	97	7/15/2023	9/30/2023	1	1	15,000	\$ 15,000	complete and submit agency survey to SAPC by 7/30/23	Survey will be designed by SAPC. Agencies will need to fill out and return.	Leadership Teams	
1B-1	Staff Survey	Survey for direct service staff to inform decision making to strengthen workforce recruitment and retention.	189	7/15/2023	12/31/2023	1	1	7,500	\$ 7,500	submit summary response to staff-level survey - one per treatment agency.	SAPC to lead future discussions on design and implementation strategies.	Staff throughout the organization	
1D-2	Certification Obtained	Providers will be paid after staff certification verification is submitted and deemed complete.	736	7/15/2023	6/30/2025	N/A	1	\$ 2,500	\$ 2,500	verify that registered counselor(s) passed the certification exam between 7/1/23 and 6/30/25 - credentialed direct service registered counselor employed as of April 1, 2023. complete and submit the invoice and attach the deliverable by June 30, 2025 for payment.	CIBHS will host monthly CoAIM "pop-up sessions" for just in time training to advance provider execution of capacity Building tasks: CIBHS to develop tool and train staff responsible for tracking.		
									\$ 25,000.00				

Incentives Deliverable Based Funds

#	Incentive Category	Description	Days Remaining	Attestation Due Date	Deliverable Due date	Max Units	# of Units	# of Dollars	Total	What you have to do	Training/TA 1st Quarter	Target Audience	Provider notes
1A	Workforce Development	40% of all SUD counselors are certified	371	N/A	6/30/2024	1	1	45,000	\$ 45,000	achieve Agency-wide metric of 40% of all SUD counselors are certified.	Dashboard to be provided, use of tool is optional		
1B	Workforce Development	Agency-wide ratio for LPHA-to-SUD counselor ratio is at least 1:15 (i.e., 1 LPHA for every 15 SUD counselors)	371	N/A	6/30/2024	1	1	45,000	\$ 45,000	achieve Agency-wide ratio for LPHA-to-SUD counselor ratio is at least 1:15 (i.e., 1 LPHA for every 15 SUD counselors)	Dashboard to be provided, use of tool is optional		
									\$ 90,000.00				
									\$152,500.00				



Sheet 3

Select your tier: Tier 2

SUMMARY

1 - WORKFORCE DEVELOPMENT		# of Units	Amount
1A. Agency-Level Survey on Workforce			
1A-1	Agency Survey <i>(*required to participate in the capacity building category)</i>	1	\$ 15,000
1B. Staff-Level (Practitioner) Survey on Workforce			
1B-1	Staff Survey Summary	1	\$ 7,500
1C. Workforce Development and Retention Sustainability Plan			
1C-1	Sustainability Plan	1	\$ 30,000
1D. Expedited Counselor Training and Certification			
1D-1	Tuition/Paid Time Off	3	\$ 7,500
1D-2	Certification Obtained	1	\$ 2,500
INCENTIVES			
1a	40% of all SUD counselors are certified	1	\$ 45,000
1b	Agency-wide ratio for LPHA-to-SUD counselor ratio is at least 1:15 (i.e., 1 LPHA for every 15 SUD counselors)	1	\$ 45,000
		SUBTOTAL	\$ 152,500

2 - ACCESS TO CARE – Reaching the 95% (R95)		# of Units	Amount
2A. Preparation and Planning for Outreach and Engagement			
2A-1	New Partner Entity Meetings	0	\$ -
2A-2	New Partnership Plan	0	\$ -
2A-3	New Executed MOU	0	\$ -
2B. Field-Based Services for Outreach and Engagement			
2B-1	New Executed MOU	0	\$ -
2B-2	Verified Claims	0	\$ -
2C. 30- and 60-Day Engagement Period for Outreach and Engagement			
2C-1	Engagement Policy	0	\$ -
2C-2	*Verified Engagement Auths <i>(*required to participate in the capacity building category)</i>	0	\$ -
2D. Admission and Discharge Policies for Lower Barrier Care			
2D-1	*R95 Admission Policy <i>(*required to participate in the capacity building category)</i>	0	\$ -
2D-2	*R95 Discharge Policy <i>(*required to participate in the capacity building category)</i>	0	\$ -
2D-3	R95 Training Presentation	0	\$ -
2E. Service Design for Lower Barrier Care			
2E-1	Service Design	0	\$ -
2E-2	Customer Experience Assessment and Walk-Through	0	\$ -
2E-3	Improvement and Investment Plan	0	\$ -
2F. Bidirectional Referrals for Lower Barrier Care			
2F-1	Executed MOU	0	\$ -
2F-2	Verified Claims	0	\$ -

INCENTIVES			
2a	Implement at least all components of 2C and 2D and one other R95 criteria specified	0	\$ -



1. Instructions	2. Summary	3. Workforce Development	4. R95	5. Fiscal & Operational Efficiency	6. Optimizing Care Coordination	7. Medications for Addiction Tx	8. Enhancing Data Reporting
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Navigate/review each sheet, indicate which activities your agency will participate in by updating the number of units in Column H.

Once you have reviewed all the sheets and selected the activities your agency will participate in, go back to the summary sheet. The summary sheet will now reflect the total dollar amount for each category chosen for your agency.

Next Steps

Call to Action

- ✓ **Use the Provider CB Decision Making Tool to determine which activities to participate in.**
- ✓ **Complete** the Invoice 1: Attestation and submit to SAPC at SAPC-CBI@ph.lacounty.gov by 7/15/23
- ✓ **Assign** someone to be the CB point person
- ✓ **Attend** Provider Meeting July 11, 2023 Information Session from 1-3pm
- ✓ **Add** Capacity Building as a standing Meeting Agenda Item
- ✓ Discuss action items, develop an implementation plan, be successful!

Need Assistance?

- Contact SAPC
SAPC-CBI@ph.lacounty.gov
- Contact CIBHS
- Watch for Weekly Training Updates
- SAPC FAQ-
<http://publichealth.lacounty.gov/sapc/NetworkProviders/PaymentReform/032923/PaymentReformQA.pdf>





Provider Discussion

Amy McIlvaine



FOR MORE INFORMATION ON PAST PRESENTATIONS

Go to the Treatment Provider Meetings Page, CalAIM Prep Section for more information on payment reform workgroup meetings, including presentations, videos and attachments: [LINK](#)

REMINDER

The payment reform provider meeting series is intended to provide a forum to discuss how rates and reimbursement is expected to change beginning July 2023. Because these discussions are happening before DHCS has provided full information on rates and DPH-SAPC has been able to fully evaluate feasibility of rates for FY 23-24 and strategies to support optimal SUD treatment services, content is considered conceptual and draft, and may change. Only when DPH-SAPC has full visibility on all DHCS rates and the impact of State decisions, can a final rates/reimbursement approach be determined.

RecoverLA:

A Los Angeles County Guide to
Substance Use Disorder Prevention
and Treatment Resources



County of Los Angeles
Public Health

Thank You!



Visit RecoverLA.org on your smart phone or tablet to learn more about SUD services and resources, including a mobile friendly version of the provider directory and an easy way to connect to our Substance Abuse Service Helpline at 1-844-804-7500!