

# Monthly NACT Coordinator Meeting

**Christina Villegas**

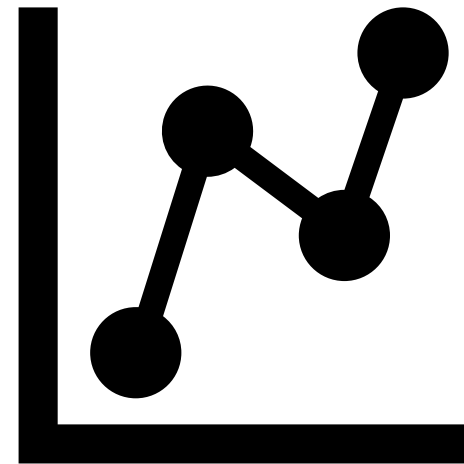
**SAPC Strategic Network Development Branch**



# Meeting Agenda

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- New NACA Enhancements
- April Monthly Updates
- Friendly Reminders
- 274 Reporting Updates



# April NACA Enhancements

- For clarity, updated Tooltip in modality and practitioners current/max
- Enhanced monthly confirm submission button

General Information   Accessibility   Language Capabilities   Modality   Associated Practitioners   Save

Below is a pre-populated list of practitioners associated with this specific site location.

- If a practitioner was recently onboarded, **but is not listed**: Use the "Associate New Practitioner" button to add them to the list.
- If a practitioner is listed, **but is no longer providing direct services at this location**: Use the down arrow button to disassociate them from the list.
- After reviewing all NACA sections, including the general information, accessibility, language capabilities, modalities, and associated practitioners, the NACT Coordinator **MUST click the "Confirm Monthly Submission"** button and SAVE each page in the upper right corner. Failure to meet the specified deadline, may result in consequences, including, but not limited to, the denial of augmentation requests and contract amendments.
- Confirmed Monthly Submission on: **March 6th 2024, 2:39 pm**

- ALL sites that have not confirmed monthly submission, will show as **INCOMPLETE**

# Friendly Reminder

- ❑ Review Max beneficiaries across age groups. Ensure site does not exceed licensed capacity.

Outpatient

ⓘ Select either age group 18+ OR age group 21+, if applicable.

Age Groups	Current Beneficiaries ⓘ	Max Beneficiaries ⓘ
<input checked="" type="checkbox"/> Age Group 0-17	<input type="text" value="1"/>	<input type="text" value="100"/>
<input type="checkbox"/> Age Group 18+		
<input checked="" type="checkbox"/> Age Group 21+	<input type="text" value="2"/>	<input type="text" value="100"/>



- Update Language Capabilities for Practitioners

Practitioner Personal Information Save

Arabic * Fluent	Armenian * Certified	Cambodian * N/A
Cantonese * N/A	English Fluent	Farsi * N/A
Hmong * N/A	Korean * N/A	Mandarin * N/A
Other Chinese * N/A	Russian * N/A	Spanish * Fluent
Tagalog * N/A	Vietnamese * N/A	ASL * N/A

- If there's a change in NACT Coordinator, please update NACA or email [SAPC\\_NACT@ph.lacounty.gov](mailto:SAPC_NACT@ph.lacounty.gov)

- Sites continue to show Incomplete (RED) when completing monthly update-  
Email SAPC Team
- Manually adding a practitioner will not SAVE their information  
Please email SAPC Team for a workaround or review Tutorial guide to add practitioner
- Missing NPI or DMC numbers  
Please contact SAPC Team to update
- Not receiving confirmation emails when updating Monthly Practitioner  
Please update NACT Coordinator information in the ORG page of the NACA

# "MONTHLY PRACTITIONER UPDATE" DEMO

Confirmed Associated Practitioners on

January 17th 2024, 2:28 pm

Search

Associate New Practitioner

Confirm Associated Practitioners

Look out for DATE STAMP when monthly submission is complete

Once all fields are reviewed and updated, please SAVE all tabs/pages

By clicking the Monthly Submission button, you confirm that you have reviewed and provided current and accurate information for the site's language capabilities, modalities, current/maximum beneficiaries, and associated practitioners.

Save

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Confirm Monthly Submission

## Expectation of NACT Coordinator

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- Attend NACT related meetings to be informed of submission deadlines and updates to the NACA
- Update NACA monthly and validate required fields
- Communicate with NACT Team if there are any questions with your monthly update [SAPC\\_NACT@ph.lacounty.gov](mailto:SAPC_NACT@ph.lacounty.gov)
- Log-in to the NACA and make any necessary changes





## Save the Dates Monthly NACT Coordinator Meetings

### Subsequent Monthly NACT Coordinator Meetings

Third Wednesday of every month 2-3PM

- Wednesday, May 15th
- Wednesday, June 19th