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SAPC BULLETIN NO. 17-02-START

May 30, 2017

TO: Los Angeles County Substance Use Disorder
Contracted Treatment Providers

FROM: Wesley L. Ford, M.A., M.P.H., Director
Substance Abuse Prevention and Control

SUBJECT: SAGE – MANAGED CARE INFORMATION SYSTEM

This is to advise that all providers will be required to utilize an approved Electronic Health Record (EHR) system to administer specialty substance use disorder (SUD) treatment under their Los Angeles County Substance Abuse Prevention and Control (SAPC) treatment contract to further advance SUD treatment under the System Transformation to Advance Recovery and Treatment. Providers must use this system as defined by the State's Department of Health Care Services Bulletin No. 10-01. Providers are required to complete the Legal Entity Electronic Signature Certification and the Electronic Signature Agreement. Once completed, all signed documents must be sent via e-mail to: SAPC.Certification@ph.lacounty.gov.

DHCS (ADP) Bulletin No. 10-01

http://www.dhcs.ca.gov/formsandpubs/ADPBulletins/ADP_Bulletin_10-01.pdf

Legal Entity Electronic Signature Certification and Agreement

<http://publichealth.lacounty.gov/sapc/ElectronicSignature/ElectronicSignature.htm>

To better support Los Angeles County's SUD treatment network, SAPC will implement an EHR for the specialty SUD system, known as Sage, which will be available to all contracted treatment providers. Sage has been designed to facilitate all the electronic processes mandated by SAPC, including data entry, clinical documentation, service authorization requests, and billing. Additionally, Sage meets all the required security, regulatory, programmatic, and contractual

requirements to which providers must adhere. SAPC is designing protocols to guide providers about how to onboard and maintain current records of all active Sage users.

Providers utilizing Sage must also meet the annual managed care training requirements and must utilize the training provided by Netsmart. Training information will be available to all providers via SAPC’s website. Providers who wish to use an alternate EHR system may do so if the system has the same security, interoperability, and functionality as Sage. The alternate system must be approved by SAPC. Providers opting out of Sage must work with County staff to ensure interfaces are in place to transmit client data.

In addition to mandating the use of an EHR, effectively immediately, providers are also required to meet the following technical specifications for all their computers that will connect to Sage, whether using Sage as their primary EHR or using an alternate EHR to access Sage for administrative, clinical, data reporting, and billing transactions. These requirements will enable providers to enroll devices into the County’s Active Directory and Mobile Device Management system to validate access and securely connect. This will ensure County Security standards are met prior to allowing access to the Sage application.

	Minimum	Preferred
Processor	1 gigahertz (GHz) or faster 32-bit (x86) or 64-bit	2 gigahertz (GHz) or faster 32-bit (x86) or 64-bit
RAM	1 GB of memory or greater	2 GB of memory or greater
Hard Disk Space	1 GB of available space or greater	2 GB of available space or greater
Monitor	VGA or higher (1024 x 768 pixels)	VGA/XGA (1024 x 768 pixels) or higher
Mouse	Microsoft Mouse, or compatible pointing device	Microsoft Mouse, or compatible pointing device
Operating System	Windows 8.1 or later, or Mac OS X 10.9 or later Note – Windows 8 RT is not supported	Windows 8.1, Windows 10, or Mac OS X 10.9 or later Note – Windows 8 RT is not supported
Network Requirement/ Internet Connection	30 kbs per Concurrent user Latency below 90ms	50 kbs+ per Concurrent user Latency below 60ms

SUD Contracted Treatment Providers

May 30, 2017

Page 2

Browser	IE 10 (Windows 8.1); IE 11 (Windows 8.1, 10); (IE 32-bit only in compatibility mode); Chrome (16-48); Firefox (10-44)	IE 10 (Windows 8.1); IE 11 (Windows 8.1, 10); (IE 32-bit only in compatibility mode); Chrome (48); Firefox (44)
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If you have any questions or need additional information, please contact your Contract Program Auditor.

WLF:dd

L://PLANNING/ASSIGNMENT 2017/17-33677