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February 9, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **HEALTHY DESIGN WORKGROUP ACTIVITIES AND 2016 WORKPLAN
(ITEM 7, AGENDA OF JANUARY 23, 2012)**

This summarizes the 2015 accomplishments of the Healthy Design Workgroup (HDW) and includes a description of the group’s work plan for 2016.

Background

On January 23, 2012, the Board of Supervisors reviewed and approved in concept the Healthy Design Ordinance, developed to increase levels of physical activity and access to healthy foods in Los Angeles County unincorporated areas. In response to a motion on that date, the Board 1) declared that it is its intent and the policy of this County to encourage design of public and private facilities in a manner that encourages pedestrian activity, bicycling, use of public transit and outdoor physical activities, and 2) directed the Chief Executive Office to coordinate an interdepartmental effort consisting of Public Health, Public Works, Regional Planning, Parks and Recreation, Chief Information Office, Fire, and Beaches and Harbors to review the best practices recommendations in two documents, the *Healthy Communities Report: Active Transportation Design Guidance and Recommendations* and the *Model Design Manual for Living Streets*, to determine which practices should be mandated or encouraged by the County; appropriate mechanisms for implementation; an implementation program; and potential funding mechanisms.

On January 24, 2013, the CEO reported to the Board of Supervisors on progress during 2012 of “Healthy Design Phase II,” the interdepartmental effort mandated by the Board the previous year, now referred to as the HDW. At that time, leadership of the HDW was transferred from the CEO to the Department of Public Health (DPH). Since 2013, several additional departments have participated in the HDW, including the Arts Commission, Community Development Commission, Agricultural Commission/Weights and Measures, Sheriff’s Department, and Internal Services Department/Office of Sustainability.

On February 5, 2013, the Board of Supervisors formally adopted the Healthy Design Ordinance, which changed existing zoning and subdivision regulations to legally establish community gardens and farmers markets throughout the County and created more specific requirements for bicycle parking and sidewalk design.

Since February 2013, DPH has provided annual updates to the Board of Supervisors on the progress of the Healthy Design Workgroup.

Major Accomplishments in 2015

The HDW was honored this year by the Los Angeles County Quality and Productivity Commission for the work of the HDW Grants Committee. This committee works to increase funding for healthy design plans and projects, maximize the effectiveness of grant development and implementation across departments, and improve health and mobility in high need unincorporated areas. Since 2013, the committee has submitted 23 grants requesting \$37 million dollars. Of these, 14 grants have been awarded for \$16.4 million, and approximately \$9 million remain outstanding. For this accomplishment, in October 2015, the HDW Grants Committee was awarded the Gold Eagle Award by the Los Angeles County Quality and Productivity Commission at its 29th Annual Productivity and Quality Awards Program.

There are numerous accomplishments to highlight this year, including the completion of several guidance documents that have been distributed and are being used by County employees and community members. *Soil and Water Testing Considerations for Home and Community Gardens* is a resource guide for community members growing food on their own property for home consumption. *Los Angeles County Bicycle Parking Guidelines* provides guidance to the Internal Services Division (ISD) and facilities staff about how to correctly install bicycle parking at County facilities and in County rights-of-way, and are actively being used by staff to implement a grant to install bicycle parking at County facilities. An online registration process for community food producers also allows community members to register with the Department of Public Health to sell whole uncut fruits and vegetables or gather remnants of a crop and redistribute or sell the produce to others.

Finally, the HDW was successful in securing additional staff resources to support its work. In 2014, Public Health submitted a budget request for additional staff and was awarded a Health Program Analyst II to support the HDW. This position is County-funded and was filled in November 2015. It will provide much-needed support to continue and grow the efforts of the Healthy Design Workgroup.

Attachment A provides further information about accomplishments of the HDW in 2015.

Planned Activities in 2016

The HDW will continue several key projects from last year: 1) the Grants Committee will continue collaboration on healthy design grant applications; 2) the Climate Committee will continue developing an urban heat island reduction plan to implement the Los Angeles County Community Climate Action Plan; 3) the Healthy Neighborhood Design Committee will finalize guidelines for use by Regional Planning staff, developers, and decision makers to promote the design of projects that encourage walking, bicycling, outdoor physical activity, public transit use, and access to healthy foods; 4) the Interdepartmental Tree Committee will develop and implement strategies to preserve and expand the urban forest in tree-poor Los Angeles County unincorporated areas; 5) the Interdepartmental Project Coordination Committee will enhance collaboration in the community of Westmont-West Athens as multiple departments have projects underway in this community; and 6) the Prioritizing Projects for Grants Committee will focus on developing an "equity scorecard" to prioritize projects for federal, state, and local grants, to ensure that equity is addressed in the implementation of the General Plan, and to address the Board's motion on December 8, 2015 pertaining to the development and implementation of equitable development tools.

A new project for 2016 involves creating a new committee to focus on Affordable Housing and Sustainable Communities (AHSC) grant funding, a State Cap and Trade program. While the current Grants Committee will continue to meet and strategize on joint opportunities, this group will focus solely

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on the AHSC funding source which will require regular, on-going coordination between the Community Development Commission, Department of Public Works, Department of Regional Planning, Department of Public Health, and outside partners to identify and develop competitive projects for this annual funding opportunity. Attachment B provides a detailed 2016 work plan for the HDW.

If you have any questions or would like additional information, please let me know.

CAH:ja

Attachments

c: Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors
Public Works
Regional Planning
Parks and Recreation
Chief Information Office
Fire
Beaches and Harbors
Arts Commission
Community Development Commission
Internal Services Division/Office of Sustainability
Agricultural Commissioner/Weights and Measures
Sheriff's Department

Attachment A

Healthy Design Workgroup 2015 Accomplishments

OVERVIEW OF HEALTHY DESIGN WORKGROUP

The Healthy Design Workgroup (HDW) brings together high-level representatives from the departments of Public Health (DPH), Public Works (DPW), Regional Planning (DRP), Fire (FD), Parks and Recreation (DPR), Community Development Commission (CDC), Chief Information Office (CIO), Beaches and Harbors (BH), Arts Commission (LACAC), Chief Executive Office (CEO), Agricultural Commissioner/Weights and Measures (AGW), Sheriff's Department (SD), and the Internal Services Department (ISD)/Office of Sustainability. DPH leads and coordinates the activities of the HDW and its subcommittees. The workgroup meets regularly to develop and implement strategies for creating healthy communities. The interdepartmental nature of this effort is well aligned with County efforts to encourage collaboration across County departments. The accomplishments described below were selected by member departments as high-priority activities and include the following: Interdepartmental Grants Coordination, Healthy Design Elements for Affordable Housing, Soil and Water Testing Considerations for Community Gardens; Bicycle Parking Guidelines; Bicycle Parking Implementation and Education; Process to Register Community Food Producers; Climate Action Implementation; Healthy Neighborhood Design Guidelines; Interdepartmental Tree Coordination; Interdepartmental Project Coordination; Prioritizing Projects for Grants; Project Initiation and Feasibility; High Visibility Crosswalks; and Urban Agriculture Guide.

PROGRESS TOWARD 2015 WORK PLAN

Interdepartmental Grants Coordination

DPW, DRP, DPH, DPR, ISD, and LACAC continued to collaborate closely on healthy design grant applications in 2015 with much success. Joint applications have the potential to create synergy for the County, reduce redundancy, increase competitiveness, and increase the amount of grant funds awarded. Toward this end, the grants committee convened regularly to identify potential grant opportunities, brainstorm and select high priority projects, share data across departments, and comment on draft applications. Eleven joint grant applications were submitted in 2015. Grants funded totaled over \$11.3 million and furthered the goals of the General Plan Update. They include:

- Active Transportation Program (ATP) funding in the amount of \$10.8 million for the following:
 - Los Nietos Safe Routes to School
 - Rosemead Boulevard Complete Street Improvements
 - West Carson Community Bikeways
 - Hawthorne/Lennox Green Line Station Community Linkages
 - Vincent Community Bikeways
 - Aviation/LAX Green Line Station Community Linkages
- Metro TOD Specific Plan in Westmont-West Athens
- CivicSpark Fellow to develop an Urban Heat Island Reduction Plan

This committee also received the Quality and Productivity Commission's Gold Eagle Award at the 29th Annual Productivity and Quality Awards ceremony. The project was entitled "Mega \$\$\$! Grants to Grow a Healthy County" and was submitted by DPH with DPW, DPR, DRP, LACAC, and ISD.

Healthy Design Elements for Affordable Housing

Starting in 2014 and continuing in 2015, CDC and DPH have collaborated to include Healthy Design Elements into CDC's annual Multifamily Affordable Rental Housing Notice of Funding Availability (NOFA). The Healthy Design Elements seek to provide access to both healthy food choices and opportunities for physical activity, which are often less available to low-income families. These elements are offered as a voluntary option to CDC's development partners as a way to achieve bonus points towards NOFA scoring. The Healthy Design Elements include the provision of an onsite gym with cardio and strength training equipment, an exercise room, an edible garden or edible landscaping, bicycle racks, and secure bicycle storage, and designing the new housing development for increased stair use by residents. Since the inception of this program, all projects seeking funding through the annual NOFA have elected to include Healthy Design Elements.

Soil & Water Testing Considerations for Community Gardens

In 2015, DPH, DPW, CEO, and the University of California Cooperative Extensions (UCCE) finalized "Soil and Water Testing Considerations for Home and Community Gardens" (Guidelines). The Guidelines are intended for use by residents in Los Angeles County that would like to grow food in community gardens or on their own property for home consumption (not to sell). They provide context and background for why soil and water testing is important, how soil and water may become contaminated, the process for prioritizing soil and water testing based on past and current site conditions, and best practices management to maintain a healthy growing site. These Guidelines support existing County efforts to foster community gardens, which provide both healthy spaces to recreate as well as access to fresh, nutritious foods. The Guidelines are being used and promoted by multiple departments and can be downloaded on DPH's website: <http://publichealth.lacounty.gov/eh/misc/communityfood.htm> Next steps include translating the guide into Spanish and working with community-based partners to distribute the guide and get feedback on putting the elements into practice.

Bicycle Parking Guidelines

In 2015, DPW, DPH, ISD, and other departments completed two guidelines for the installation of bicycle parking at County facilities (Volume 1) and on County rights-of-way (Volume 2). The Guidelines are based on the bicycle parking requirements specified in the adopted Healthy Design Ordinance, now included in Title 21 of the Los Angeles County Municipal Code. They also take into account the professional experience of both ISD and DPW in installing bicycle parking at County facilities and on County rights-of-way. Both volumes of the Guidelines are intended to be updated as needed to provide clarity to both County staff and the public on the correct ways to install bicycle parking at different locations. Volume 2 also outlines processes for requesting bicycle racks or corrals in front of businesses located in an unincorporated community. The guidelines are in the process of being posted on key departmental websites, have been distributed to County staff involved in installation of bicycle parking, and are being used to implement a grant awarded in 2014 that is paying for the purchase of bicycle racks and lockers at County facilities.

Bicycle Parking Implementation & Education

In 2015, ISD in collaboration with DPH, CEO, and DPR began the assessment of County facilities to install bicycle parking. In 2014, the County was awarded a Mobile Source Reduction Commission (MSRC) grant for bicycle parking and a bicycle education program for County employees. The match for the grant came from the County's AB 2766 Subvention Funds, which funds the CEO Office of Work Place Programs. DPR provided funding to backfill the Work Place Programs budget; therefore, park facilities are being prioritized for bicycle parking assessment, and installation. To date, ISD has surveyed 11 County parks and is in the process of developing a purchase order to acquire 150 bicycle parking racks for installation. For other County-owned facilities, DPH worked with ISD to develop a prioritized list of County facilities to install bicycle parking based on identified need and likelihood of high bicycle

ridership. This list will be used by ISD to install parking at facilities after the assessment of County parks facilities is complete. In addition, the CEO Office of Work Place Programs is in the process of hiring a consultant to deliver bicycle education and safety courses for County employees in 2016 and 2017.

Process to Register Community Food Producers

DPH, DRP, AGW, DPW, and partners at the Los Angeles Food Policy Council and University of California Cooperative Extension, developed and finalized a process to register community food producers and gleaners in response to State legislation, AB 1990. Community food producers are those that grow food and wish to sell whole uncut fruits and vegetables and unrefrigerated shell eggs to consumers, permitted restaurants, food banks, and cottage food operations. Gleaners are those who gather the remnants of a crop and redistribute or sell the produce to others. The committee launched the Community Food Production website (<http://publichealth.lacounty.gov/eh/misc/communityfood.htm>), where one can download registration forms, best management practices, and soil and water guides. Next steps include promoting the registration process among community partners and evaluating whether this avenue provides additional local, healthy food for county residents.

Climate Action Implementation

DPH, DRP, DPW, DPR, BH, FD, and ISD met throughout 2015 to develop components of an urban heat island reduction plan (Plan). The Plan, which is expected to be complete in 2016, will include ordinances, incentive programs, and demonstration projects to promote the preservation and expansion of the urban forest, as well as adoption of cool roofs. The committee developed a framework for the plan, conducted literature searches, and met with experts to prioritize elements of the plan. The resulting Plan will take important steps towards reducing the impacts of heat to Los Angeles County residents.

Healthy Neighborhood Design Guidelines

In response to the Healthy Design Ordinance approved by the Board in 2013, Healthy Neighborhood Design Guidelines were developed to include specific design measures that will be used by Regional Planning staff, developers, and decision makers to promote the design of projects that encourage walking, bicycling, outdoor physical activity, public transit use, and access to healthy foods. In 2015, Main Street Architects, the consultant, submitted their final draft of the Guidelines that had been revised to address comments from various County departments. A workgroup of planners tested the revised Guidelines to determine if the measures were implementable. The measures were then revised again to address the planners' feedback and ensure that the measures are consistent with County Code and support the objectives of Healthy Design as identified in the Guidelines. The subcommittee will reconvene in early 2016 to discuss the changes in further detail and finalize the document. The final document is anticipated to be presented to the Regional Planning Commission in spring 2016.

Interdepartmental Tree Coordination

In 2015, an interdepartmental tree committee launched and is developing a set of holistic strategies for preserving, maintaining, and expanding Los Angeles County's urban forest. Staff from DPH, DPW, DRP, DPR, FD, BH, ISD, SD, and AGW convened to understand each departments' guidelines, policies, and plans that dictate tree-related activities and brainstormed several short-term and long-term projects. Priorities of the committee are to secure funding and work with community partners to expand and maintain the urban forest, develop a tree waste mulching program, and launch a youth mentoring campaign to engage the community in planting and maintaining trees, especially in low-income, tree-poor neighborhoods.

Interdepartmental Project Coordination

The HDW is working to increase coordination and collaboration across County departments involved in healthy design projects in specific unincorporated communities. This includes serving as the technical

advisory committees in support of DRP's ongoing Willowbrook and West Carson TOD Specific Plans, as well as their upcoming Westmont-West Athens TOD plan. In 2016, this committee will also work to enhance cross departmental collaboration in the community of Westmont-West Athens, as multiple departments have projects underway in this community. This committee also supports DPR by providing feedback and input on the Community Parks and Recreation Plans for six unincorporated communities (East Los Angeles, East Rancho Dominguez, Lennox, Walnut Park, West Athens-Westmont, and Willowbrook), and is conducting cross promotion of the Los Angeles Countywide Parks and Recreation Needs Assessment Community Workshops taking place in December 2015 through February 2016.

Prioritizing Projects for Grants

In 2015, the Board of Supervisors instructed DRP in coordination with other County departments, to consult with experts, community groups, and other stakeholders to evaluate equitable development tools and concepts for future planning documents and projects undertaken individually or collaboratively with other departments. DRP worked with HDW members to spearhead the development of the Equity Development Tools Report for the Board, which includes strategies to address equity in the unincorporated areas of Los Angeles County through the implementation of the General Plan. One recommendation to the Board was to develop an "equity scorecard" to prioritize projects for federal, state, and local grants and to ensure that equity is addressed in the implementation of the General Plan and distribution of resources. DPH, DPW, DRP, and DPR will continue to convene this committee in 2016 using the Equity Development Tools Report as the basis by which to develop a scorecard or set of tools that can be used by the Grants Committee and others within the HDW to prioritize General Plan implementation projects.

Project Initiation and Feasibility

A "Project Feasibility" document was finalized by DPW Project Development Division staff with input from other DPW divisions, DPH, and DPR. The Project Feasibility document will be used during the grant development process to ensure all involved DPW divisions are aware of the project and give their approval before a grant is submitted ensuring smooth implementation upon award of any future grants. In 2016, the committee will continue updating the Project Development Concept form which will help ensure that new and retrofitted County facilities incorporate active design, leading to an increase in physical activity among residents, and a decrease in injuries and fatalities among pedestrians and bicyclists.

High Visibility Crosswalks

DPW has been working internally to assess the feasibility of implementing high visibility crosswalks at key intersections in transit oriented districts (TODs), TOD corridors, general plan opportunity areas (identified through the General Plan Update), and at intersections with high numbers of pedestrian-vehicle collisions. To implement high visibility crosswalks at controlled intersections, DPW must first address established County practices that dictate the types of crosswalk markings that can be installed. This project is currently on hold and will resume once DPW completes their review of internal procedures.

Urban Agriculture Guide

The landscape of urban agriculture changed dramatically in 2015, impacted not only by changing legislation, but external factors such as the drought-related water restrictions. Therefore, the "Urban Agriculture Guide" has been put on hold until other processes, such as the implementation of AB 551, have been finalized. The aim of the document will be to support existing County efforts to create community gardens, which provide both healthy spaces to recreate as well as access to fresh, nutritious foods. Ideally, the information will be available on a centralized website in order to stay current with the changing landscape. The committee is exploring other opportunities to share information, as well.

FUTURE OUTLOOK

The 2016 HDW work plan identifies specific strategies that will be implemented via multiple subcommittees, each consisting of two departmental co-leads, as well as additional interdepartmental participants. The 2016 HDW work plan builds from existing momentum and direction from the Board. The HDW will report to the Board in January 2017 on the status of implementation of the 2016 work plan, and will propose a 2017 HDW work plan at that time.

Attachment B

2016 Work Plan for Healthy Design Workgroup

The following Healthy Design Workgroup (HDW) strategies were selected through interdepartmental meetings and were based on criteria such as feasibility, County control, and potential for improving community health. Each of the strategies is being implemented via a subcommittee consisting of two departmental co-leads, as well as additional interdepartmental participants. Participating departments include: Public Health (DPH), Public Works (DPW), Regional Planning (DRP), Fire (FD), Parks and Recreation (DPR), Community Development Commission (CDC), Chief Information Office (CIO), Beaches and Harbors (BH), Arts Commission (LACAC), Chief Executive Office (CEO), Agricultural Commission/Weights and Measures (AGW), Sheriff's Department (SD), and the Internal Services Department (ISD)/Office of Sustainability.

Continuing Projects:

Collaboration on Funding Opportunities

All departments involved in the Healthy Design Workgroup will bring potential joint grant opportunities to the workgroup's attention and will encourage joint applications for healthy design related funding opportunities.

Summary:

The HDW and its subcommittees will continue to track and identify opportunities for interdepartmental collaboration on grant applications. Joint applications have the potential to create greater synergy and efficiency for the County, reduce redundancy, increase competitiveness, and increase the amount of awards. The committee's work will have a special emphasis on seeking funding for community based planning as a key strategy for ensuring that healthy design projects are firmly rooted in community need.

References:

County Strategic Plan

MSRC Bicycle Parking Grant Implementation

DPH, DPR, ISD, CEO, and BH will collaborate to implement bicycle parking and bicycle education programs at County facilities and for County employees per a Mobile Source Reduction Committee (MSRC) grant.

Summary:

In 2013, County departments received MSRC funding for bicycle parking, bike infrastructure, and bike education and encouragement programs, as well as clean trucks and other allowable items. The grant provides a dollar-for-dollar match to support the purchase of bicycle racks, and also signage and lighting to enhance bicycle parking areas. DPH worked with ISD to develop a prioritized list of county facilities to install bicycle parking based on identified need and likelihood of high bicycle ridership and will use it to install bicycle parking. In addition, bicycle education and safety courses for County employees will continue in 2016.

References:

Board of Supervisors Motion, December 16, 2014

Healthy Design Ordinance

General Plan

Attachment B

Climate Action Implementation

DPH, DRP, DPW, DPR, BH, FD, and ISD will continue to work together to develop an urban heat island reduction plan, which implements the Los Angeles County Community Climate Action Plan. The development of an urban heat island reduction plan may include ordinances, incentive programs, and demonstration projects to promote the preservation and expansion of the urban forest, as well as adoption of cool roofs.

Summary:

Climate change mitigation and adaptation cannot be undertaken by one department alone; rather, they require the foresight, commitment, and creativity of all County departments working collaboratively. This committee will help to implement the County's Community Climate Action Plan by convening departments to continue to work collaboratively on developing an urban heat island reduction plan. Urban areas typically experience higher temperatures than surrounding rural areas, leading to heat-related illness and other health problems. An urban heat island reduction plan will take important steps towards reducing the impacts of heat to Los Angeles County residents.

References:

General Plan/Community Climate Action Plan

Healthy Neighborhood Design Guidelines

DRP, DPW, FD, CDC, DPH, DPR, and BH will continue refining the Healthy Neighborhood Design Guidelines and will present to the Regional Planning Commission in 2016.

Summary:

DRP, along with subcommittee members, is finalizing a set of Healthy Neighborhood Design Guidelines that will support the implementation of the Healthy Design Ordinance. The guidelines will ensure that the design of public and private facilities in unincorporated areas encourages walking, bicycling, outdoor physical activity, public transit, and access to healthy foods. The Guidelines will also help support and implement many of the sustainability policies in the County General Plan. DRP will reconvene the committee to review the final draft of the guidelines, make additional edits as needed, present it to the Regional Planning Commission as a discussion item, and then train staff to use the document in their everyday work.

References:

Model Design Manual for Living Streets

Healthy Design Ordinance

Attachment B

Interdepartmental Tree Coordination

DRP, DPW, DPR, BH, DPH, ISD, ACWM, and FD will develop a set of holistic strategies for preserving, maintaining, and expanding LA County's urban forest in low income, tree-poor neighborhoods, working in collaboration with community partners and youth leadership groups.

Summary:

Trees are an essential part of the urban environment and contribute positively to climate control, storm water collection, air quality, and the comfort and safety of people who travel along the street. In particular, street trees provide a physical and psychological barrier between pedestrians and motorized traffic, increasing safety as well as making walking more enjoyable. The committee's priorities are to secure funding and work with community partners to expand and maintain the urban forest, develop a tree waste mulching program, and launch a youth mentoring campaign to engage the community in planning and maintaining trees, especially in low-income, tree-poor neighborhoods.

References:

The Model Design Manual for Living Streets

Healthy Communities Report: Active Transportation Design Guidance and Recommendations

General Plan /Community Climate Action Plan

Community Parks and Recreation Plans

Interdepartmental Project Coordination

All HDW departments will continue to collaborate on healthy design projects including providing technical advisory functions, coordinating joint outreach in unincorporated communities, and engaging in new collaborative healthy design projects. In 2016, the committee will work to enhance cross-departmental collaboration in the community of Westmont-West Athens, as multiple departments have projects underway in this community.

Summary:

HDW member departments collaborate whenever feasible in unincorporated communities to support staff in identifying new methods of working together and sharing information collected through community outreach. Since many County planning projects are grant funded and require a technical advisory committee to be established, the HDW will continue to provide a technical advisory function to the departments' various planning projects, ensure healthy design elements are included, and coordinate outreach. In 2016, there will be a specific emphasis on work being done in the unincorporated community of Westmont-West Athens, since several departments will have new and/or ongoing initiatives in this area, including a TOD Specific Plan, implementation of DPR's Community Parks Plan, DPW's infrastructure projects, DPH initiatives to address social cohesion and violence reduction, and others.

References:

County Strategic Plan

Attachment B

Prioritizing Projects for Grants

DPH, DPW, DRP, and DPR will develop an “equity scorecard,” a set of tools that will prioritize projects for federal, state, and local grants, and help evaluate and ensure that equity is addressed in the implementation of the General Plan and distribution of resources.

Summary:

DRP worked with HDW members to spearhead the development of the Equity Development Tools Report for the Board, which includes strategies to address equity in the unincorporated areas of Los Angeles County through the implementation of the General Plan. Based on staff research, it was recommended to the Board to develop a set of tools to prioritize projects for federal, state, and local grants and to ensure that equity is addressed in the implementation of the General Plan and distribution of resources. DPH, DPW, DRP, and DPR will convene as a new committee in 2016 using the Equity Development Tools Report as the basis by which to develop a of the appropriate set of tools, which can be used by the Grants Committee and others to prioritize General Plan implementation projects.

References:

Board of Supervisors Motion, February 28, 2012

Board of Supervisors Motion, December 8, 2015

Project Initiation and Project Feasibility

DPW, DRP, DPH, and DPR will develop a project initiation checklist to accompany the project feasibility document, which ensures multiple DPW divisions are involved in the development of active transportation projects for various grant opportunities.

Summary:

A newly finalized Project Feasibility document enables DPW to more quickly implement grant-funded active transportation projects, as all of the involved DPW divisions will have approved the proposed design and scope of the project before requesting funding. In 2016, the committee will focus on updating the DPW Project Design Concept (PDC) form to ensure complete streets features are incorporated into larger roadway maintenance and reconstruction projects by requiring more specific guidance on the types of enhancements that should be considered. The PDC will also ensure project staff review existing applicable plans and identify the improvements that will be included given the available funding for a specific project.

References:

The Model Design Manual for Living Streets

Healthy Communities Report: Active Transportation Design Guidance and Recommendations

General Plan

Attachment B

New Projects

Collaboration on Affordable Housing and Sustainable Communities Grant Funding

CDC will work with DPW, DRP, and DPH and outside partners to develop opportunities for the Strategic Growth Council's Affordable Housing and Sustainable Communities (AHSC) annual funding.

Summary:

Supported by cap-and-trade revenues, the AHSC funds land-use, housing, transportation, and land preservation projects to support infill and compact development that reduces greenhouse gas ("GHG") emissions by improving mobility options. Regular, on-going coordination with DPW, DRP, and DPH, as well as outside partners, is needed to identify and develop competitive projects annually for this funding opportunity.

References:

County Strategic Plan

Community Climate Action Plan