



COUNTY OF LOS ANGELES – DEPARTMENT OF PUBLIC HEALTH  
DIVISION OF HIV AND STD PROGRAMS

## VACANCY ANNOUNCEMENT

### Public Health Nurse

#### POSITION INFORMATION:

The Division of HIV and STD Programs (DHSP) is seeking an experienced Public Health Nurse who is interested in providing nursing services to improve the quality of life among residents of Los Angeles County living with or at risk for HIV disease.

#### MINIMUM REQUIREMENTS

- A license to practice as a Registered Nurse and a Public Health Nurse certificate issued by the California Board of Registered Nursing, and a California Class C Driver License.
- Must currently hold the payroll title of Public Health Nurse or be reachable on PHN list.

#### DESIRABLE QUALIFICATIONS:

- Knowledge of HIV/AIDS transmission, pathophysiology, and treatment standards.
- Desire to enhance health outcomes and advocate for people living with or at risk for HIV disease
- Knowledge of diverse populations
- Ability to work well with all levels of professional staff, including but not limited to: licensed medical providers, administrators and community partners
- Strong organizational and time management skills with the flexibility to adjust to rapidly changing schedules and frequently changing priorities
- Ability to perform job duties with minimal supervision, effectively and independently.
- Strong oral and written communication skills
- Computer literate with working knowledge of Microsoft Word, Excel and Power Point

#### EXAMPLE OF DUTIES: (In order of importance)

- Oversight and monitoring of HIV medical outpatient contracted services
- Applying evidence-based performance measures
- Participating in quality management activities related to medical outpatient services; for example: implementation of quantiferon testing for screening of latent TB; educating providers in interventions that will assist them in implementing smoking cessation counseling, and aggregation and analysis of medical outpatient clinical measures related to health screenings that are critical in the context of HIV disease
- Reviewing performance data and implementing performance improvement projects
- Providing consultation and technical assistance to community based organizations to promote continuity of care in HIV medical outpatient services
- Technical assistance for demonstration programs
- Participating in program planning and evaluation activities.

Interested individuals should submit a cover letter, resume, last two Performance Evaluations, and Time Records for the last two (2) years:

Division of HIV and STD Programs  
Management Services – Administrative Liaison Section  
Section 600 South Commonwealth Ave., 10<sup>th</sup> Floor  
Los Angeles, California 90005  
(213) 351-8134 Office  
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[MoMoreno@ph.lacounty.gov](mailto:MoMoreno@ph.lacounty.gov)

**This position will be filled as qualified candidates are interviewed**

**Only the most qualified applicants will be called for interview**

**This is not a bulletin for a Civil Service Examination**