



**San Gabriel Valley Service Planning Area (SPA) 3
And Metropolitan Los Angeles SPA 4**

**VACANCY
COMMUNITY LIAISON PUBLIC HEALTH NURSE SUPERVISOR
(CL-PHNS)**

The CL-PHNS provides oversight and guidance to a team of CL-PHNs and EP-PHNs to promote the well-being of the community by seeking to prevent disease, increase Public Health staff and community preparedness for natural/man-made disasters, and improve the quality of life among residents of SPA 3 and 4.

The CL-PHNS will perform the following duties:

- Assess staff performance, productivity, and workload and provide guidance on selection of projects and activities based on DPH and SPA goals and objectives.
- Evaluate staff performance to determine individual needs for assistance in handling complex situations or day-to-day duties.
- Collaborate with SPA management teams in nursing activities at the community and systems level of practice to achieve DPH and SPA improvement objectives.
- Collaborate with community stakeholders to promote and support the development of programs, policies, and services to improve health status of communities.

Minimum Requirements

- Valid RN license and PHN certificate
- Lateral transfer or reachable on PHNS list

Desirable Qualifications:

- Strong interpersonal, analytical, and writing skills
- Self-motivated and flexible
- Strong desire to work with community leaders and groups
- Proficient in Microsoft Office applications (Word, Power Point, Excel)
- Master's degree in Nursing, Public Health, Public Administration, or Health Care Administration/Management

Work location: SPAs 3 & 4

Interested candidates should submit a resume, copies of last two performance evaluations, and copies of current last two years attendance record by June 20, 2013 to:

**Maria Amaya
SPA 3 & 4 Area Health Office
241 N. Figueroa St. Suite # 110
Los Angeles, CA 90012
Phone (213) 240-8049
Fax (213) 202-6096**

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