

Office of Women's Health



**Domestic Violence Supportive Services (DVSS)
Providers Meeting**

August 28, 2024





WELCOME





Ellen Eidem, MS
Director
Office of Women's Health





Priya Batra, M.D., M.S
Director
Health Promotion Bureau





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Director
Domestic Violence Programs
Office of Women's Health





Agenda - Morning

- ❖ Welcome
- ❖ Purpose of the Meeting
- ❖ Staff/Unit Introductions
 - ❖ CPA
 - ❖ Finance
- ❖ Updates
- ❖ Break
- ❖ Open Forum – Barriers and Needs Moving Forward



Agenda - Afternoon

- ❖ Open Forum – Barriers and What’s Needed
- ❖ Lunch
- ❖ DPSS Presentation
- ❖ DV and Healthcare
 - ❖ DHSP
 - ❖ SAPC
 - ❖ OWH
- ❖ Communication and Training Strategies
- ❖ Adjourn



Nicolle Perras, MPH, LMFT
Director
Domestic Violence Programs
Office of Women's Health





Staff and Unit Updates



OWH DV Units



Contract Program Administration Unit



Finance Unit



Data Collection Unit



Contract Program Administration Unit





Contract Program Administration Unit

Role:

- ❖ Provide contract oversight
- ❖ Ensure contract compliance

Current Contracts:

Domestic Violence
Supportive Services
(DVSS)

Domestic Violence
Shelter Based Program
(DVSBP)

American Rescue Plan for
Domestic Violence Shelter and
Supportive Services
(ARP)

Unit Tasks & Responsibilities

- ❖ Review and approve monthly invoices
 - ❖ Most updated form templates are found on the OWH website. www.publichealth.lacounty.gov/owh
 - ❖ Invoices are due no later than the **15th** day of the month following the month that the services were rendered.
 - ❖ **May** and **June** invoices have short deadlines. (*DVSS only*)
 - ❖ Outreach Services & Job Club Presentations
 - ❖ Outreach Form
 - ❖ Documentation (i.e. sign-in sheets, flyers, meeting agenda, presentation slides, etc.)
 - ❖ Shelter Bed Night & Hotel Shelter Bed Night
 - ❖ Log or receipt
 - ❖ Not to exceed 45-nights per client per fiscal year

Unit Tasks & Responsibilities

- ❖ Review and approve monthly invoices (cont.)
 - ❖ Eligibility: Must have DV module open to be eligible for DV services
 - ❖ DV module not open or closed: Follow-up with the GAIN worker to ensure DPSS open the case appropriately.

- ❖ Review monthly reports (*MMR*)
 - ❖ Every **July**, we start a fresh count of the clients on the report. Continuing and new clients all count as 'New'.
 - ❖ Subsequent months after July, only report demographics for new clients.
 - ❖ Total number of client served each month must match the number of clients billed on the invoice.



Unit Tasks & Responsibilities

- ❖ Conduct evaluation and monitoring of the DVSS, DVSBP, and ARP contracts to ensure compliance
 - ❖ Site visit
 - ❖ Desk review
 - ❖ Expenditure document review
- ❖ Prepare programmatic monitoring review reports
- ❖ Review and provide responses to program monitoring review corrective action plans



Unit Tasks & Responsibilities

- ❖ Provide review of Budgets and budget modifications
 - ❖ Please inform OWH of any staff changes immediately
 - ❖ Please inform OWH of any site location changes
- ❖ Review program-related material for content, accuracy, and appropriateness
- ❖ Provide technical assistance to agencies
- ❖ Serve as agency contact



Questions Contract Program Administration Unit



DVSS Meeting, August 28, 2024 - Questions





Finance Unit



Finance Unit

Role:

- ❖ Oversee financial operations
- ❖ Budget and financial management services

Currently Manage:

**Domestic Violence
Supportive Services
(DVSS)**

**Domestic Violence
Shelter-Based Program
(DVSBP)**

**American Rescue Plan for
Domestic Violence Shelter and
Supportive Services
(ARP)**

Unit Tasks and Responsibilities

❖ Review

- ❖ Budget
- ❖ Budget modification
- ❖ Monthly invoices
- ❖ Annual financial closeout report
- ❖ Tracks contractor's expenditure
- ❖ Send approved invoices to DPH Finance for payments
- ❖ Subrecipient Monitoring Certification and audit report

❖ Provide technical assistance related to:

- ❖ Accounting
- ❖ Budgets
- ❖ Other financial problems



Unit Tasks and Responsibilities

- ❖ **Budget** – Completion of the budget and justification is a contractual requirement of all agreements with the OWH.
 - ❖ Contractors must provide a clear and complete justification for all proposed costs at the level of detail requested in the fiscal guidelines.
 - ❖ Show how the costs were determined, including the methodology and calculations used.



Unit Tasks and Responsibilities

- ❖ **Budget Modification** – allows contractors to move budgeted dollars from one line item to another line within maximum contract amount.
 - ❖ Contractors are allowed to submit a budget modification request once per quarter, and no later than **March 31st** of each fiscal year.
 - ❖ Please note that only budgeted items are reimbursed.
 - ❖ If there are unforeseen changes to your budget after **March 31st**, please inform us as soon as possible so it will be considered on a case-by-case basis.



Unit Tasks and Responsibilities

- ❖ **Monthly Invoice** – Contractors are required to submit a monthly invoice showing accurate billings for clients served during a month of service.
 - ❖ Invoices from **July to April** are due no later than the 15th day of the month following the month that the services were provided.
 - ❖ **May and June** invoice deadlines will be updated later in the year based on DPSS year-end deadlines.
 - ❖ **Supplemental Invoices** are to be submitted no later than 60 days following the month of service provision, with the exception of May and June.



Unit Tasks and Responsibilities

- ❖ Review annual financial closeout report ensuring that agency's financial records (income statement and general ledger) reflect actual costs incurred during the reporting period.
 - ❖ The annual financial closeout report is due to OWH by **July 30th** of each fiscal year.



Questions Finance Unit



DVSS Meeting, August 28, 2024 - Questions





DVSS Unit - Updates





American Rescue Plan (ARP) – Updates





DVSBP and DVSS Data



DVSS Case Management Data

2021 - 2022



40 agencies offered services



63 Sites



3,005 Adults received services

2022 - 2023



36 agencies offered services



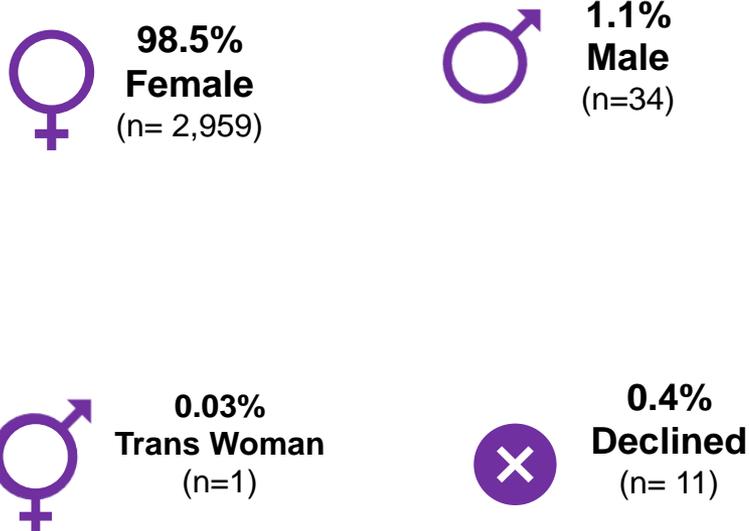
47 Sites



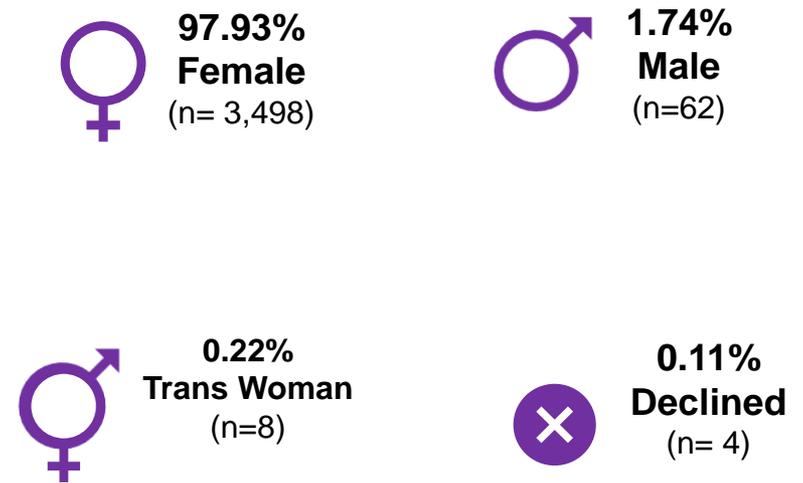
3,572 adults received services

DVSS Case Management Data

2021 - 2022



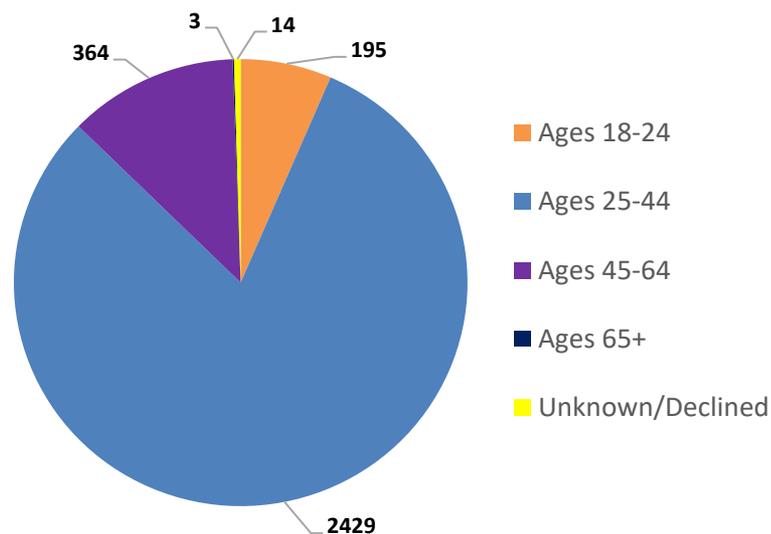
2022 - 2023



DVSS Case Management Data

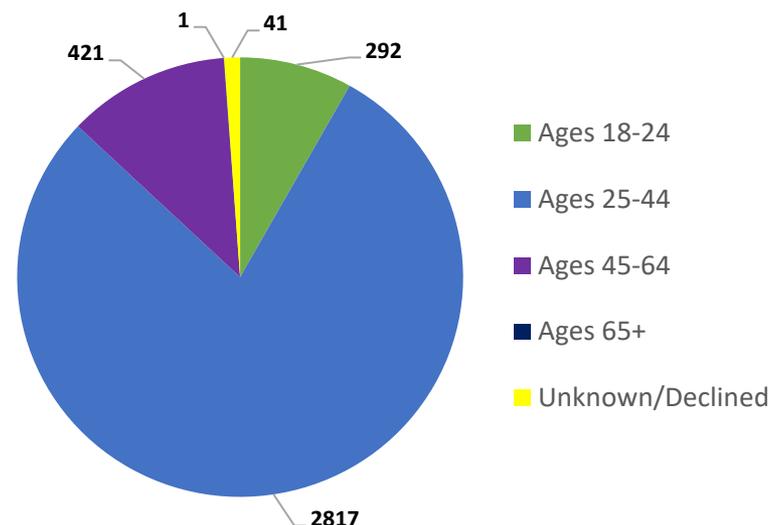
2021 – 2022

Total Client by Age Group (n= 3,005)



2022 – 2023

Total Client by Age Group (n= 3,572)





Mentimeter





MENTIMETER ACTIVITY





Break





Open Forum – Barriers and Needs Moving Forward





Mentimeter Poll

Client Barriers



Mentimeter Poll

Agency Barriers



Mentimeter Poll

System Barriers



Open Forum – Table Talks





Discussion Questions

- Any Additional Barriers?
- Frequency, Impact, etc. of these Barriers for Clients?
- What is Needed Moving Forward to Address these Barriers?



Open Forum – Barriers and What's Needed Report Back

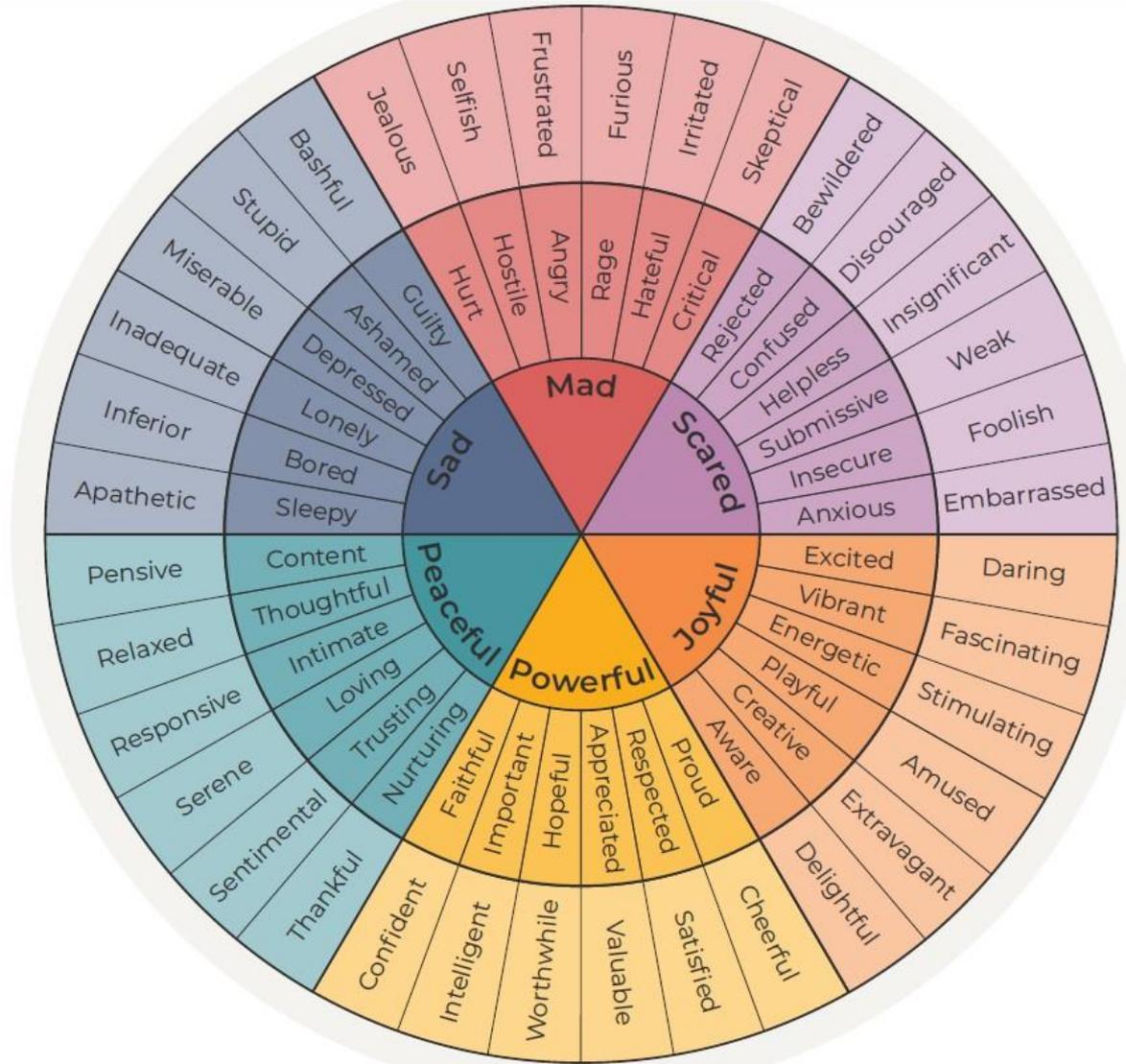




Feelings Check In - Mentimeter



Feelings Wheel





Lunch & Networking



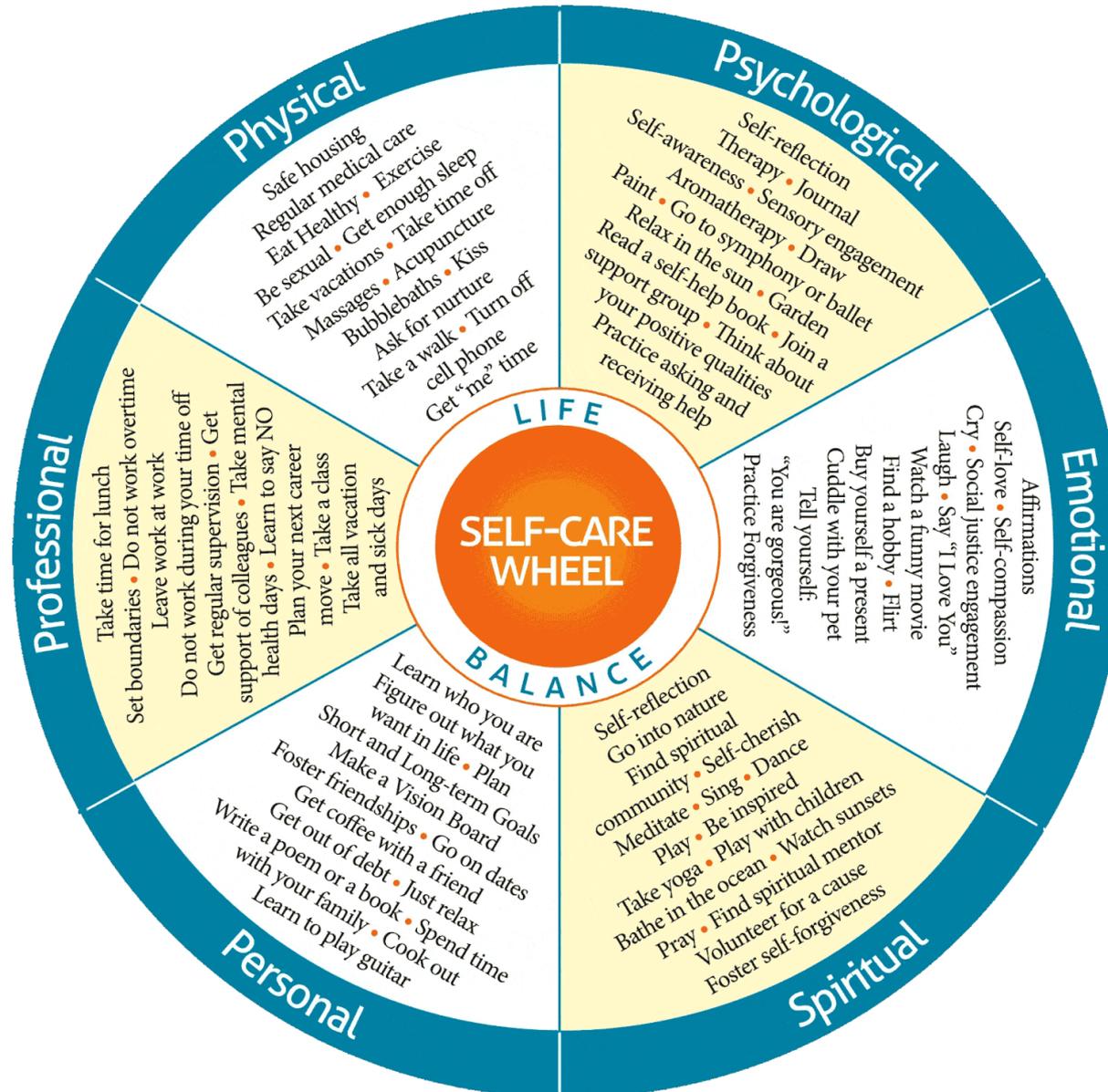


Activity

Selfcare Wheel

Mentimeter







DPSS Presentation

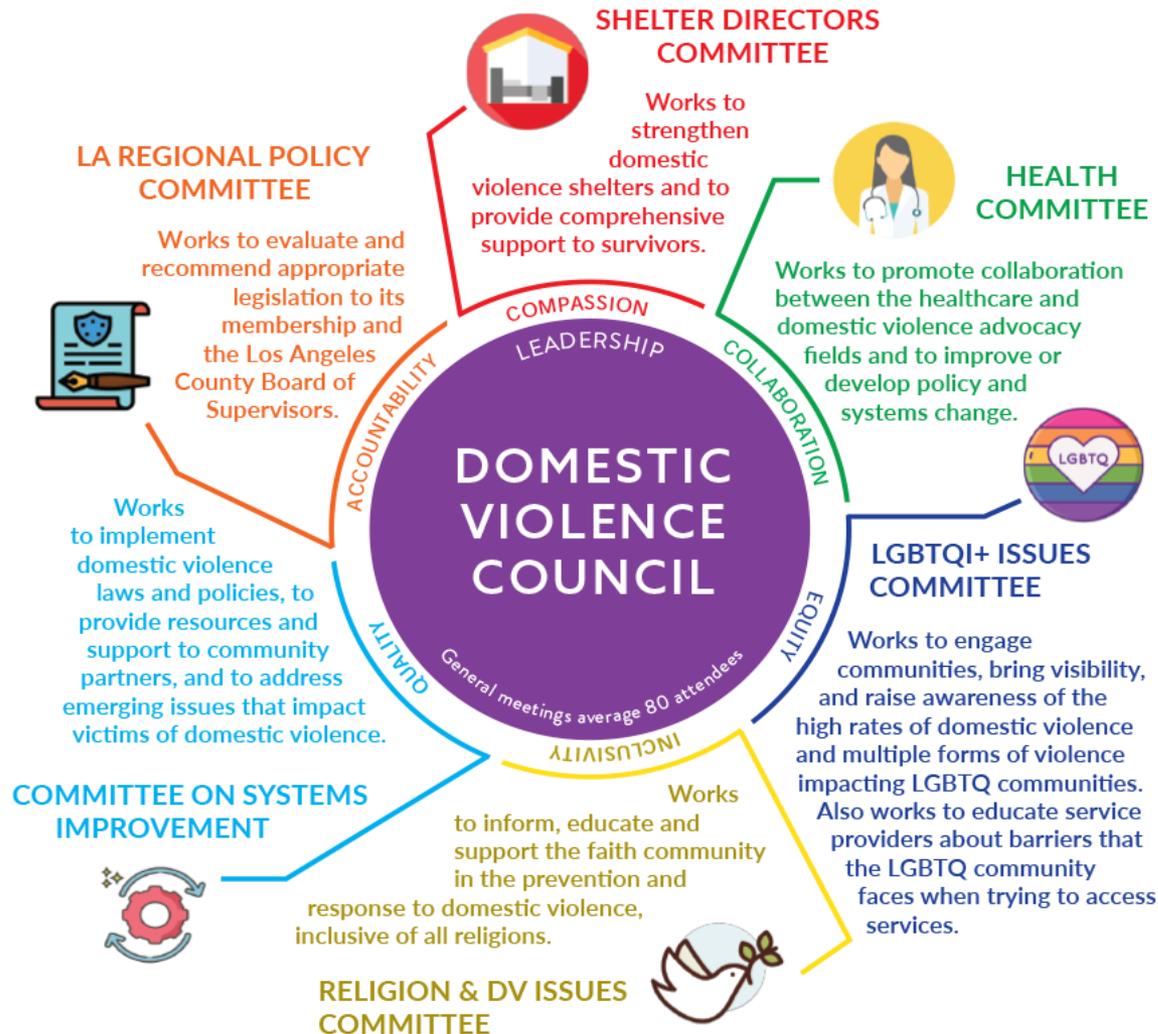




Domestic Violence and Healthcare



DV Council – DV and Health Committee





Annual DV and Health Care Symposium

You're Invited...

BEYOND SILOS: DOMESTIC
VIOLENCE AND HEALTH CARE
PARTNERSHIPS

MONDAY, SEPTEMBER 30, 2024

9:00am to 4:15pm PST

**IN PERSON AT THE
CALIFORNIA ENDOWMENT
1000 N. ALAMEDA ST.
LOS ANGELES, CA 90012**

Hosted by the DVHC Leadership
Council and the Los Angeles
County Department of Public
Health, Office of Women's Health
and Domestic Violence Council



[CLICK OR SCAN
TO REGISTER](#)

For more info, visit
www.dvhcla.org



Division of HIV and STD Programs (DHSP)





Substance Abuse Prevention and Control (SAPC)





Office of Women's Health (OWH)





DV and Healthcare Interest Form





Communication and Training Strategies



Domestic Violence Supportive Services Providers Meeting - August 28, 2024





Adjourn





Thank you!

