



Academic Internship Program

County of Los Angeles ♦ Department of Human Resources



LEARN, PARTICIPATE, COLLABORATE

The County of Los Angeles Academic Internship Program is an unpaid internship available to junior, senior or graduate students. This program combines education, professional experience and government service. Qualified students are placed in participating County departments to complete their required internship hours.

The purpose of the program is threefold;

- ◆ Earn academic credit toward a degree.
- ◆ Offer students multidisciplinary opportunities for practical study and research.
- ◆ Broaden a student's understanding of civil service and the role that local government plays in the community.



Department of Human Resources
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Program Requirements

- ◆ Apply online at hr.lacounty.gov
- ◆ Attend a partnered college/university.
- ◆ Provide proof of enrollment as a junior, senior or graduate student in good academic standing.
- ◆ Provide confirmation that internship qualifies for academic credit toward degree.

Intern Placement

- ◆ Interns will identify up to three projects of interest from the Project List.
- ◆ Interns may be invited to a selection interview to assess ability to perform internship assignments
- ◆ If selected, interns will be processed for background check by the participating department and will attend a mandatory DHR orientation.
- ◆ Track and submit complete intern hours to DHR.
- ◆ Complete a program survey at the conclusion of the internship.

College/University Function

- ◆ Inform and encourage faculty members to promote student participation.
- ◆ Host a campus-wide internship fair.
- ◆ Assist in publicizing the program.
- ◆ Determine the total number of internship hours required and grant academic credit.

For more information, please visit:

<http://hr.lacounty.gov>

Go to Job Search—Academic Intern Program

If you have questions, please call (213) 893-7810 or e-mail
interns@hr.lacounty.gov.