

**ASTHMA COALITION OF LOS ANGELES COUNTY
STEERING COMMITTEE MEETING**



**Meeting Notes
November 12, 2014**

Attendees: Kerry van Frank (PUSD); Saba Firoozi (BreatheCA); Loretta Worthington (DPH-MCAH); Janet Scully (DPH-MCAH); Emma Wolfe (QCHC); Zoila Reyna (ALAC)
Ashley Kissinger (EHC- called in)

ISSUE/TOPIC	DISCUSSION
<p>Welcome & Introductions</p> <ul style="list-style-type: none"> • Review Agenda and Minutes • Approve September minutes • Status of action items from June/August/September meetings 	<ul style="list-style-type: none"> • Loretta called the meeting to order at 9:40 and asked for introductions • September minutes were approved. • Status of action items – <ol style="list-style-type: none"> 1. Status items 1-3: Panel questions were developed for the moderator and the panel consisted of four invited CHW’s from four different agencies. The presentation for the General Coalition meeting on October 27th was provided by Lupe Hernandez-Gonzalez. 4. Steering Committee recruitment –Emma Wolfe (QueensCare); Becca Sussman (St John’s); and Saba Firoozi (Breathe) have joined the steering committee! We still have two vacancies to fill. LBACA’s new coordinator, Sylvia Betancourt, stated that she would consider joining after the New Year. 5. Gary donated gifts for the drawing, which was used to increase evaluation submissions. Thank you, Gary! 6. By-laws and the fundraising letter were resent to all steering committee members. 7. RSVP’s are requested for each Steering Committee members. Please do your best to RSVP with coordinator before each meeting. 8. Develop a list of items to be funded though donation for fundraising goals – a draft list of items to be funded through ACLAC funding was discussed in meeting. 9. Bring in at least one healthy homes training for health care workers in the fall, utilizing CA Breathing – September 4 Nurse training is completed with an attendance of 21 nurses and 2 CHW’s. CHW-specific training on Sept 22-23 was completed with 22 in attendance. 10. No one on the committee has utilized the fundraising letter yet. No workgroup calendars have been submitted.

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<p>Workgroup Updates</p> <ul style="list-style-type: none"> • Indoor Air • Outdoor Air • Schools • Clinical <ul style="list-style-type: none"> ○ PIF 	<ul style="list-style-type: none"> • Indoor Air Quality– met twice in the last month <ul style="list-style-type: none"> ○ IAQ provided an update on the planning and development of an infographic resource on healthy housing and asthma. Elisa, the volunteer graphic designer, has provided two drafts so far. We hope to have a draft to share by the next meeting. We still need to gather the resources we wish to include for this material <ul style="list-style-type: none"> ▪ Emma suggested using Piktochart.com to develop simple infographics for any brochure needs we may have in the future. ○ The ACLAC internal resource directory – a survey monkey questionnaire will be developed to collect biographical information from all ACLAC member agencies. Loretta will send to all ACLAC members to complete and submit for the directory. It will then be housed on the website as a downloadable document. • Outdoor Air Quality <ul style="list-style-type: none"> ○ No update – we need to fill this workgroup vacancy to assist in the leadership of this workgroup. Please send any ideas for recruitment to Loretta. • Asthma-Friendly Schools <ul style="list-style-type: none"> ○ Kerry has no updates, other than LAUSD has no replacement for Yolanda due to lost funding. We need to recruit other school districts to join this workgroup. ○ We discussed the AAP issue and are concerned that we are at a standstill for this. Dr. Uyeda, LAUSD, did not want to go ahead with the AAP the workgroup developed. She wants to use the BreathMobile AAP instead, since it has the LAUSD logo on it. The workgroup decided (based on feedback from school nurses and families) that this AAP is too “clinical” to be user-friendly for families. The workgroup will focus on putting together a good list of mandatory criteria for AAP’s to disseminate to families, clinics, and schools for now. We will work on recruitment for the schools workgroup from other school districts, and work with LACOE on an AAP that they approve for possible use in LACOE school district other than LAUSD. • Clinical/Healthcare – no update <ul style="list-style-type: none"> ○ PIF <ul style="list-style-type: none"> ▪ Clinical Asthma Seminar is scheduled for December 2, 2014 for up to 50 Antelope Valley providers. The curriculum for this training is complete and registration is open now at

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	<p style="text-align: center;">www.action.lung.org/asthmaseminar</p> <ul style="list-style-type: none"> ▪ Flyers are completed and have been disseminated ▪ We can contact Mother’s of Asthmatics for the poster of inhalers, if needed ▪ Nurse Care Manager Asthma Seminar is scheduled for January 22, 2015 for up to 50 nurses ▪ Next workgroup meeting for PIF is tomorrow, Nov 13.
<p>October General Coalition Meeting Discussion</p> <ul style="list-style-type: none"> • Presentation • Panel • Breakouts • Evaluation improvement (thank you, Gary!) 	<ul style="list-style-type: none"> • The October general meeting highlighted the work of community health workers/Promotoras. Lupe Hernandez-Gonzalez provided a wonderful presentation on the background, history, and current work of the Promotora which was very well received. It was followed by a panel discussion with four Promotores/as working in the field. They shared their expertise and experience regarding working with families and pediatric asthma in the home. One Community Health Worker from each of the following agencies participated - Queenscare, Esperanza, LBACA, and St. John’s. • A 30 minute workgroup breakouts session was conducted at the end of the meeting <ul style="list-style-type: none"> ○ Dr. Gary Rachelefsky donated the drawing prize for the meeting to increase evaluation submissions. This was very well received and 83% of attendees turned in an evaluation.
<p>General Updates & Discussion</p> <ul style="list-style-type: none"> • Steering committee new members • Discuss possible new day and time for SC meetings • Funding Committee Discussion – list of funding needs • CA Breathing Healthy Homes & Asthma Trainings (updates Sept 22-23 CHWs) • Other training ideas 	<ul style="list-style-type: none"> • Our new steering committee members were introduced to the group, Emma Wolfe with QueensCare, Becca Sussman with St. John’s, Saba Firoozi with Breathe LA, and Zoila Reyna with American Lung Association of CA. • Loretta will send out a poll to ask steering committee members what the best day and time is to schedule our regular meetings for 2015. • Loretta shared the list of possible activities for which to seek funding over the next year. These will be revised and updated, then used to create our requested budget for our fundraising campaign. <ul style="list-style-type: none"> ○ Kerry’s husband plays in a band and he might be interested in playing for an ACLAC fundraiser. ○ We will have a fundraiser next May around Asthma Awareness Month. ○ Zoila will reach out to Generation Humanity, a fundraising organization, to ask if they are interested in assisting ACLAC with the fundraiser • Loretta and Emma provided the update on the trainings which took place in September. • Emma requested the steering committee to research the possible impact of the Medi-Cal payment reimbursement reform on the CMS rule. Loretta will connect with Brandon at RAMP to request this information. • Potential training topics for 2015 include Motivational Interviewing, Say it Right the First Time, and another Healthy Homes training

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Announcements	<ul style="list-style-type: none">• There is a new inhaler product from Meda Pharmaceuticals, a corticosteroid inhaler with a spacer attached. We can ask Scott Takahashi if he has any experience with this inhaler to provide us with an update.• QueensCare will be hosting an Asthma Seminar on February 4, 2015 – Speaker will be Dr. Sande Okelo. It will be an evening with dinner and will offer CME's.••

Recorded by Loretta Worthington

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ACTION ITEMS				
From Meeting Date: 9/10/14				
1	Develop survey monkey tool for internal resource directory	Loretta	December 31	
2	Work with IAQ to complete indoor air trigger infographic resource and provide draft to SC	Ashley/Loretta	December 10	
3	Work on Outdoor Air Quality and Schools workgroup recruitment	Kerry/Loretta/Janet	ongoing	
4	Create AAP criteria list	Kerry/Loretta	December 10	
5	Follow up with LBACA for steering committee recruitment	Loretta	December 10	
6	Send out poll to ask steering committee best day/time to schedule regular meetings for 2015	Loretta	December 10	
7	Reach out to Generation Humanity, to ask if they are interested in assisting with fundraiser	Zoila	December 10	
8	Research Motivational Interviewing and other training opportunities	Loretta	December 10	
9	Ask Scott about new inhaler product	Loretta	December 10	
From Meeting Date: 8/20/14				
	Action Item	Person(s) Responsible	Due Date	Date Completed
10	Complete list of items to be funded through donations for fundraising	Francisco/Loretta	December 10	