

CALL FOR POSTER PRESENTATION
2013 Health Education Practice Conference

Evidence Based Practice: Building Your Health Education Toolbox

Dear Colleague:

On behalf of Health Education Administration and the 2013 Conference Planning Committee, we are pleased to offer this **Call for Abstracts** for our 3rd Annual Health Education Practice Conference. The conference will take place on **Wednesday, October 23rd** at **The Center at Cathedral Plaza, 555 West Temple Street in Los Angeles**, during National Health Education Week. This year's conference theme is ***Evidence Based Practice: Building Your Health Education Toolbox***.

Conference Goal:

To commemorate National Public Health Education Week by showcasing effective health education practice throughout Los Angeles County and recognizing service provided by the Los Angeles County health education workforce.

Conference Objectives:

1. Define health education practice
2. Identify the role of evidence-based strategies in health education practice
3. Discuss innovative strategies for implementing evidence-based practices
4. Present awards to LA County health education staff
5. Develop a network of health education practitioners

All abstracts submitted are reviewed by the Health Education Abstracts Review Committee. Selected abstracts will be posted on Health Education Administration's website at:

<http://www.publichealth.lacounty.gov/hea/HEPracticeConference.htm>

We encourage the submission of abstracts on evidence based practice in public health education. We welcome suggestions for workshops and panelists.

Please review the enclosed instructions. The deadline for all submissions is **September 20, 2013**. We will adhere strictly to this date. If you have any questions regarding your submission, please contact Nicole Vick at 323.568.8776 or nvick@ph.lacounty.gov. For all other conference inquiries, please contact Erika Gist-Siever at 213.351.7827 or esiever@ph.lacounty.gov.

We look forward to receiving your abstract and hope that you will be able to participate in our 3rd annual Health Education Practice Conference.

Sincerely,

Public Health Education Practice Conference Planning
Committee

CALL FOR POSTER PRESENTATION

2013 Health Education Practice Conference

Evidence Based Practice: Building Your Health Education Toolbox

All participants are invited to submit abstracts for poster presentation. Poster presenters will be allocated specific times for their presence at the poster viewing area.

Instructions for Authors:

1. Abstracts are not to exceed 250 words. The abstract title, names of authors and affiliations should not be included in the word count. Please do not submit any tables or figures in the abstract.
2. The title should be in capital letters and bold print. Do not centralize.
3. The authors' names should appear as their two initials followed by their family names. Authors' affiliations should be indicated by numbered superscripts with the name of the respective institution(s), city and country listed immediately beneath the list of authors, typed in upper and lower case and single-spaced without using full-stops. The presenter's name is to be underlined.
4. Structure the abstract as: Objective(s); Background; Method(s); Result(s); Lessons Learned or Conclusion(s).
5. Type the text in single-spaces with no indentations.
6. Take a new line for each new paragraph (objectives, methods, results, conclusions).
7. Use standard abbreviations. Place unusual abbreviations between brackets (...) after the first appearance of the word.
8. Please save your abstract in Microsoft Word format with a preferred font size 11 point in Arial. Should the presenting author be submitting more than one abstract, please number the files accordingly.
9. All abstracts will be peer-reviewed by the Health Education Abstracts Review Committee.
10. Author(s) whose abstract is accepted for presentation must register for the conference and pay the applicable registration fee.
11. Abstracts should be in the field of Evidence Based Health Education.
12. DECLINE OF ABSTRACT: if you do not follow the above guidelines, your abstract may be rejected.

Submission information

Download the attached abstract submission form at:

<http://www.publichealth.lacounty.gov/hea/HEPracticeConference.htm>

Abstract is to be submitted electronically as a file attachment to HEA@ph.lacounty.gov; please include "poster abstract" in the subject line.

If you have technical difficulties please contact Nicole Vick at (323) 568-8776.

Please ensure that you comply with the above specifications.

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Submission Deadline:

Abstracts must be received by **Friday September 20, 2013 at 5:00pm PST.**

Please email abstracts to HEA@ph.lacounty.gov

Registration and notification of submission status

All presenting authors must register for the conference upon acceptance of their abstract(s). Authors will be notified of the status of their submission by **September 25th, 2013**. Details of poster format will be provided for successful submissions. Authors who wish to withdraw their submission papers are to notify Nicole Vick in writing.

Note to all presenters

The Health Education Abstracts Review Committee reserves the right to amend or change any part of the submission guidelines without prior notice.

Poster Presentation Format

- Posters are reports summarizing information using brief written statements and graphic materials, such as graphs, charts, figures and photographs mounted on a poster board, the dimensions of which must not exceed the allocated space per poster (36in x 48in). Presenters will be assigned a specific time when they will be at their poster for discussion with conference attendees. Posters will be on display during exhibition hours.
- Posters Dimensions:

