

## CHANGE OF MENU REQUEST

ph.lacounty.gov/mehko | [homebasedfoods@ph.lacounty.gov](mailto:homebasedfoods@ph.lacounty.gov) | (626) 430-9855

Changes to current approved menu require approval by Environmental Health. To add or change menu items, complete this form and submit to the **Homebased Food Operations Program** at least 20 days before proposed changes. Upon review, the program will determine if a revised Standard Operating Procedure (SOP), new permit application, or a site evaluation is needed. Fees may apply.

For more information, email [homebasedfoods@ph.lacounty.gov](mailto:homebasedfoods@ph.lacounty.gov) or call (626) 430-9855.

Date of Request: \_\_\_\_\_

### MEHKO OWNER/OPERATOR INFORMATION

Name of Business:		Contact Name:	
Phone #:	Email:	Permit #:	

### NEW FOODS TO BE PREPARED / PROPOSED MENU

Please list the new menu items in the space below. The menu items should include all foods and beverages to be served. Include any seasonal menus and allergens, if applicable.

**\*\*If offering raw or undercooked food, customers shall be informed in writing, that there is a significantly increased risk in getting food-borne illness\*\*.**

If new item(s) is similar to current item(s), provide similarity justification in the Comments section below. (e.g., "Bread and pizza use similar processes and equipment.")

Mark all that applies:

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Non-Potentially Hazardous Foods Only</b><br>Food that does not require refrigeration or hot holding to prevent bacterial growth and is unlikely to cause food borne illness. | <input type="checkbox"/> <b>Potentially Hazardous Foods</b><br>Food that can cause illness and poses a threat to the public if the food is not stored at the correct temperatures or cooked properly. |
|--|---|

Major Food Allergens:

- |                                   |                                    |                                     |  |
|-----------------------------------|------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> 1. Milk  | <input type="checkbox"/> 2. Eggs   | <input type="checkbox"/> 3. Fish    | <input type="checkbox"/> 4. Crustacean Shellfish |
| <input type="checkbox"/> 6. Wheat | <input type="checkbox"/> 7. Peanut | <input type="checkbox"/> 8. Soybean | <input type="checkbox"/> 9. Sesame               |

A food ingredient containing protein that comes from allergens 1 through 9.

Menu Items: (Burrito, Tamales, Eggrolls, etc.)	List of Ingredients:




**COMMENTS:**

**EQUIPMENT**

**If new equipment(s) is/are installed, list equipment with make and model (e.g., pizza oven – Pizzello – X50008BK):**

**ACKNOWLEDGMENT**

I acknowledge that:

1. Adding new items requires review and approval by the Environmental Health Division.
2. A revised SOP, application, and/or site evaluation may be required.
3. Associated fees may apply.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**OFFICE USE ONLY**

<b>Received by:</b>	<b>Date:</b>
<b>Approved (Yes/No):</b>	<b>Fees Assessed:</b>

