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April 10, 2025

**ADDENDUM NUMBER 1
TO
REQUEST FOR STATEMENT OF QUALIFICATIONS NO. 2025-001
FOR
AS-NEEDED SUBSTANCE USE DISORDER TREATMENT SERVICES AT COUNTY
BEHAVIORAL HEALTH FACILITIES**

On March 19, 2025, the County of Los Angeles (County) Department of Public Health (Public Health) released a Request for Statement of Qualifications (RFSQ) for As-Needed Substance Use Disorder (SUD) Treatment Services at County Behavioral Health Facilities.

The Addendum Number 1 consists of two parts as outlined below:

- PART 1 – Modifications to RFSQ
- PART 2 – Responses to Vendor's Questions

Pursuant to RFSQ Section 4.0, County's Rights & Responsibilities, Public Health has the right to amend the RFSQ by written addendum. This Addendum Number 1 amends this RFSQ as indicated below (new RFSQ language in **highlight** and revised or deleted language in ~~strikethrough~~ for easy reference).

PART 1 – MODIFICATIONS TO RFSQ

1. RFSQ, Section 7.0, STATEMENT OF QUALIFICATION (SOQ) REQUIREMENTS, Sub-section 7.3.2.1, Vendor Background and Experience (Section A.1), items 1 and 2, are amended as follows:

7.3.2.1 Vendor Background and Experience (Section A.1)

- 1) Vendors must complete, ~~sign, and date~~ Exhibit 1 (Statement of Qualifications Checklist) as set forth in Appendix B (Required Forms).
- 2) Vendors must complete, ~~sign, and date~~ Exhibit 2 (Organization and Questionnaire/Affidavit) as set forth in Appendix B (Required Forms).

2. RFSQ, Section 7.0, STATEMENT OF QUALIFICATION (SOQ) REQUIREMENTS, Sub-section 7.3.2.3, Pending litigation and Judgments (Section A.3), is amended as follows:

7.3.2.3 Pending Litigation and Judgments (Section A.3)

Public Health will conduct a review of each Vendor's pending litigation and judgements. Vendors **must complete Exhibit 4.5 (Vendor's Pending Litigation and Judgments)** and must identify by name, case number, and court jurisdiction any pending litigation in which Vendor is involved, or judgments against vendor in the past five years. Additionally, **included in Exhibit 4.5 is a space for** Vendors **must to** provide a statement describing the size and scope of any pending or threatening litigation against the Vendor or principals of the Vendor **or** statement verifying Vendor has no pending litigation or judgements.

A review to determine the magnitude of any pending litigation or judgements against each Vendor will be conducted by the County.

3. RFSQ, Appendix B, Required Forms, is replaced to correct Exhibit 3, Certification of Compliance, Exhibit 4, Debarment History and List of Terminated Contracts, and Exhibit 6, Vendor's Affidavit of Adherence to Minimum Mandatory Requirements to fix fillable items on forms; to add Exhibit 4.5, List of Pending Litigations and Judgments; and to renumber all pages of Appendix B, Required Forms.

PART 2 – RESPONSES TO VENDOR'S QUESTIONS

Pursuant to RFSQ Section 7.0, Statement of Qualification (SOQ) Requirements, Subsection 7.2, Vendor's Questions, answers to questions received by the April 3, 2025, 3:00 p.m. Pacific Time deadline are being issued as part of this Addendum. Vendors are advised that the County reserves the right to group similar questions when providing answers.

GENERAL QUESTIONS

Q1. What exactly is "Request for Statement of Qualifications (RFSQ) for Substance Use Support?"

- A1. A Request for Statement of Qualifications is a document that asks applicants to provide their experience, skills and abilities, demonstrating how they meet the specific requirements.

Pursuant to RFSQ Section 2.0, General Information, Sub-section 2.5, Master Agreement Process, the objective of this RFSQ is to select a pool of qualified Vendors to provide SUD treatment services at County Behavioral Health Facilities. Specific tasks, deliverable, etc. will be determined when Work Order solicitations are issued.

Upon the Department's execution of Master Agreements, qualified Vendors will become County contractors, and thereafter be solicited under competitive conditions to provide as-needed SUD treatment services at County Behavioral Health Facilities under WOS to be issued by County.

Q2. Timeline of Work Order Solicitation. The RFSQ is due on April 24 which indicates that there is not enough time to issue and reply to Work Order Solicitation for specific services if these services were to start on July 1, 2025. What is then the planned timeline of actual service contracts pertaining to this RFSQ?

A2. The specific services to be rendered under any resulting Master Agreement Work Order as a result of a subsequent Work Order solicitation will be determined and issued at a later time.

Pursuant to RFSQ Section 2.0, General Information, Sub-section 2.5, Master Agreement Process, the objective of this RFSQ is to select a pool of qualified Vendors to provide as-needed SUD treatment services at County Behavioral Health Facilities. Specific tasks and deliverable will be determined when Work Order solicitations are issued.

SECTION 2.0 – GENERAL INFORMATION

Q3. Is Public Health seeking new qualified companies, providers and/or agencies and current vendors?

Q4. We are a nonprofit organization with a Mental and behavioral health counselor who has 7 years of experience with substance abuse patients. Is the bid that you have sent out for facilities or for professionals who have experience in substance abuse?

A3-A4.

Pursuant to RFSQ, Sub-section 2.2, Scope of Work, Public Health is seeking qualified companies, providers, and/or agencies (all hereafter "vendors") with expertise providing SUD treatment services, who will effectively provide culturally and linguistically competent, community-focused, and evidence-based services at County Behavioral Health Facilities in specified locations, under one or more of the service categories.

Q5. Regarding "Section 2.2 Scope of Work" in the RFSQ for As-Needed SUD Treatment Services at County Behavioral Health Facilities (RFSQ #2025-001), is there a list of County Behavioral Health Facilities that vendors may be requested to provide services in? Or will vendors provide services out of their own locations?

A5. Vendors will be providing services at County Behavioral Health Facility(ies) that will be identified in subsequent work order solicitation(s).

SECTION 3.0 – MINIMUM MANDATORY REQUIREMENTS

- Q6. Will Public Health consider Private Business – Vendors that have three years of experience within the last five years providing SUD treatment services in each category for which they are attempting to qualify who currently have similar As-Needed contracts with other Local/County/State Governments and/or Departments?**
- Q7. Will Public Health consider new Non-Profit and Private business that are Vendors with three years of experience within the last five years providing SUD Treatment services in each category (Outpatient Services) for which they are attempting to qualify, who currently have similar As-needed contracts with LA County and/or other Local/County/State governments and/or Departments. Do not have active contracts with Public Health for Outpatient Services, but have the experience and provide for similar Government clients. This appears that only current Vendors with active contracts in good standing with Public Health may respond to the RFSQ.**
- Q8. Will Public Health consider new Non-Profit and Private business that are Vendors with three years of experience within the last five years providing SUD Treatment services in each category (Residential Services) for which they are attempting to qualify, who currently have similar As-needed contracts with LA County and/or other Local/County/State governments and/or Departments. Do not have active contracts with Public Health for Outpatient Services, but have the experience and provide for similar Government clients. This appears that only current Vendors with active contracts in good standing with Public Health may respond to the RFSQ.**
- Q9. Will Public Health consider new Non-Profit and Private business that are Vendors with three years of experience within the last five years providing SUD Treatment services in each category (Case Management) for which they are attempting to qualify, who currently have similar As-needed contracts with LA County and/or other Local/County/State governments and/or Departments. Do not have active contracts with Public Health for Case Management Services, but have the experience and provide for similar Government clients. This appears that only current Vendors with active contracts in good standing with Public Health may respond to the RFSQ.**

A6-A9.

No. Pursuant to RFSQ Section 3.0, Minimum Mandatory Requirements, Sub-sections 3.4.1, 3.5.1, 3.6.1, 3.7.1, and 3.8.1, vendors must have active contracts in good standing with Public Health as specified in each Sub-section. To certify compliance with the minimum mandatory qualifications, vendors are required to identify the Public Health Contract Number, the service provided under that contract in Exhibit 6 (Vendor's Affidavit of Adherence to Minimum Mandatory Requirements), and have the capability to perform the required services for each category for which they are attempting to qualify.

Q10. If a provider does not have an active contract for residential withdrawal management, would we still be eligible to apply for the sobering center services that are part of Category 1?

A10. No. Pursuant to RFSQ Sub-section 3.4.1, for Category 1, Recovery and Respite Center, vendors must have an active contract in good-standing with Public Health for the provisions of residential withdrawal management services as described in Section 2.2 of the RFSQ.

Q11. Page 8: 3.5.2 Vendors must have an Alcohol and Other Drug certification issued by the California Department of Health Care Services to provide outpatient services with a detoxification designation and provide a copy of the certification issued by the California Department of Health Care Services to meet this qualification. Are applicants required to attach and submit a copy of the certification with the application?

A11. Yes. A copy of the Alcohol and Other Drug certification issued by the California Department of Health Care Services is required to be attached and submitted as part of Appendix B, Required Forms, Exhibit 6, Vendor's Affidavit of Adherence to Minimum Mandatory Requirements with their SOQ submission.

Q12. Eligibility criteria for Outpatient Services. The RFSQ states in section 3.5.2: "Vendors must have an Alcohol and Other Drug certification issued by the California Department of Health Care Services to provide outpatient services with a detoxification designation and provide a copy of the certification issued by the California Department of Health Care Services to meet this qualification." Would a vendor be eligible if providing regular Outpatient Certification from DHCS and application for detoxification services to be added? There is not enough time for obtaining a full amended certification.

A12. No. Pursuant to RFSQ Sub-section 3.5.2, Vendors must have an Alcohol and Other Drug certification issued by the California Department of Health Care Services to provide outpatient services with a detoxification designation and provide a copy of the certification issued by the California Department of Health Care Services to meet this qualification. Other certifications would not allow vendors to meet this requirement.

Q13. Could the County please clarify if a provider is required to have an active contract for residential withdrawal management services to apply for the other levels of residential care listed in Category 3: Residential Services?

A13. Yes. Pursuant to RFSQ Sub-section 3.6.1, for Category 3, Residential Services, vendors must have an active contract in good-standing with Public Health for the provision of residential withdrawal management services as described in Sub-section 3.6.1 of the RFSQ.

Q14. How would one know if we have active contract in good standing with Public Health for the provision of Outpatient Services?

A14. An active Public Health Contract in good standing is identified as a contract with no unresolved issues resulting from previous audits/monitoring conducted by County and the California Department of Health Care Services, as applicable.

Q15. Category 1: Recovery and Respite Services and Category 3: Residential Services both require an active contract in good standing for residential withdrawal management services. Could the County please clarify if there is a difference between the withdrawal management services to be provided in each category?

A15. The difference between Category 1 – Recovery and Respite Center and Category 3 – Residential Services will be the primary population that each will serve. For Category 1 - Recovery and Respite, residential withdrawal management is intended to serve individuals who transition from the sobering center to allow stabilization of withdrawal and engagement in treatment; whereas Category 3 - Residential Services is intended to serve individuals who may receive residential withdrawal management and/or residential services. While the residential withdrawal management services offered by each category is not different, they are required for both categories.

SECTION 7.0 – STATEMENT OF QUALIFICATIONS (SOQ) REQUIREMENTS

Q16. In section 7.0 of the RFSQ, it says: “Vendors must complete, sign, and date” Exhibits 1 and 2 but the exhibits included on pages 135 and 139 of the RFSQ package don’t have a signature line. Are we meant to add one in or can we submit the exhibits without signature?

A16. Please review Part 1, Modifications to RFSQ, item #1 of this Addendum. RFSQ Sub-section 7.3.2.1, Vendor Background and Experience (Section A.1), has been revised to clarify that Appendix B, Required Forms, Exhibits 1 and 2, only need to be completed, not signed and dated.

Q17. Page 21: 7.3.2.1 Vendors must include a description of experience for each category for which the Vendor is attempting to qualify, limited to two pages per category, as provided in Exhibit 6 (Vendor’s Affidavit of Adherence to Minimum Mandatory Requirements). Exhibit 6 is a fillable PDF that allows for additional documentation and includes a movable bar on the right margin. Can applicants enter text beyond the visible text box, or should they limit their responses to the viewable area only?

A17. Vendors must limit their responses to the viewable area only.

Q18. Regarding section 7.3.2.2. of the RFSQ for As-Needed SUD Treatment Services at County Behavioral Health Facilities, are entities allowed to add additional pages to Exhibit 4 if they have more than 3 terminated contracts within the last three years?

A18. Yes. Vendors can attach additional pages to Exhibit 4.

Q19. Page 24: 7.4.4. Please note, each e-mail attachment file size is limited to 20 MB per e-mail. If an email attachment is over 20 MB, are multiple emails permitted?

A19. Yes, multiple e-mails are permitted.

Pursuant to RFSQ, Section 4.0, County's Rights and Responsibilities, Addendum Number 1 has been made available on the Department of Public Health Contracts and Grants website at <http://publichealth.lacounty.gov/cg/index.htm> and on the County's website at <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

Thank you for your interest in contracting with the County of Los Angeles. Except for the revisions contained in Addendum Number 1, there are no other revisions to the RFSQ. All other terms and conditions of the RFSQ remain in full force and effect.

Attachments (2)

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